



**MEMORANDUM**

To: Members of the Planning and Budget Committee

From: Alison Webb, Secretary to the Committee

Date: February 18, 2009

Re: **Material for Meeting of February 25, 2009**

---

**1. Agenda Package**

Enclosed is the agenda package for the meeting of the Planning and Budget Committee, which will be held on **Wednesday, February 25, 2009 in the Council Chamber, 2<sup>nd</sup> floor, Simcoe Hall.** The meeting is scheduled to **begin at 4:10 p.m.** Documentation will also be available on the Governing Council website at <http://www.governingcouncil.utoronto.ca/bac/pb/2008.htm>

**2. Confirmation of Meeting Attendance**

If you have not already done so, please confirm your attendance at this meeting by contacting Ms Kata Skoko by phone (416-978-6576) or email ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

Thank you  
Alison Webb  
416-978-8427