



**FOR INFORMATION:**

**TO:** Planning and Budget Committee

**SPONSOR:** Elizabeth Sisam, Assistant Vice-President Campus and Facilities Planning

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**DATE:** January 8 for January 21, 2009

**AGENDA ITEM:** 12

**ITEM IDENTIFICATION:**

Project Planning Committee for the Instructional Centre at the University of Toronto Scarborough

**JURISDICTIONAL INFORMATION:**

Under the Policy on Capital Planning and Capital Projects, section 5.A. the membership and terms of reference of Project Committees shall be reported to the Planning and Budget Committee.

**BACKGROUND:**

While UTSC has benefited from strong growth, it has exceeded its physical capacity based on existing facilities. The total UTSC space inventory is currently only 60% of the space standards designated by Council of Ontario Universities (COU) (2007-08). As a result, the student experience has been compromised with overcrowded classrooms, limited laboratory experience, examination schedules running over six days and into the late evening, limited library access (which now must open 24/7) and a lack of student and community gathering space. These shortfalls seriously affect student engagement, and their experience at the University.

The Instructional Centre is planned to be a core facility for primarily undergraduate teaching. This Centre will provide high quality classroom and dry lab spaces that can accommodate both lecture-based classes, as well as seminar and case rooms for later-year undergraduate teaching. This facility will also create a new hub for Co-operative programs for both employers and students. By integrating disciplines across the arts and sciences, the new facility will create a platform for further cross-disciplinary education at the undergraduate and graduate level. The Instructional Centre will also create capacity for UTSC to provide continuing education programming for our local communities, which is, at present, critically constrained due to facility shortages on campus.

Elements of the Instructional Centre will include: a full range of classrooms, an examination centre and student study space.

## **PROPOSED COMMITTEE MEMBERSHIP:**

William Bowen	Professor and Chair, Humanities, UT Scarborough (Chair)
Lisa Neidrauer	Planner, Office of the AVP, Campus & Facilities Planning, U of T (Secretary)
Janis Jones	Secretary to the Committees of Council and Academic Integrity Officer, UT Scarborough (Assistant Secretary)
John Scherk	Professor and Vice-Dean, UT Scarborough
Andre Sorensen	Professor, Department of Social Sciences, UT Scarborough
Katherine Lars	Professor, Department of Humanities, UT Scarborough
Sandra Daga	Professor, Department of Management, UT Scarborough
Marc Fournier	Professor, Department of Psychology, UT Scarborough
Kim McLean	Chief Administrative Officer, UT Scarborough
Jim Derenzis	Director Facilities Management, UT Scarborough
Jeevan Kempson	Assistant Chief Administrative Officer, UT Scarborough
Andrew Arifuzzaman	Chief, Strategy and Planning, UT Scarborough
Don MacMillan	Registrar and Director of Enrolment Services, UT Scarborough
Professor Clare Hasenkampf	Director Centre for Teaching and Learning, UT Scarborough
Roger Francis	Director Arts and Science Co-op, UT Scarborough
Zoran Piljevic	Director Information and Instructional Technology Services, UT Scarborough
Curtis Cole	Director, AACC, UT Scarborough
TBA	Graduate Student Representative, UT Scarborough
TBA	Undergraduate Student Representative, UT Scarborough
Julian Binks	Manager, Capital Project Planning, U of T
Gail Milgrom	Managing Director, Office of the AVP, Campus & Facilities Planning, U of T

## **TERMS OF REFERENCE:**

1. Make recommendations for a detailed space program and functional layout for the Instructional centre at the University of Toronto Scarborough.
2. Identify the space program as it is related to the existing and approved academic plan at UTSC; taking into account the impact of approved and proposed program that are reflected in increasing faculty, student and staff complement. Plan to realize maximum flexibility of space to permit future allocation, as program needs change.
3. Demonstrate that the proposed space program will be consistent with the Council of Ontario Universities' and the University's own space standards.
4. Identify all deferred maintenance and items of infrastructure renewal for the buildings that are to be renovated.
5. Identify all secondary effects, including space reallocations from the existing site, impact on the delivery of academic programs during construction and the possible required relocation as required to implement the plan of existing units.
6. Address campus-wide planning directives as set out in the campus master plan, open space plan, urban design criteria, and site conditions that respond to the broader University community.
7. Identify equipment and moveable furnishings necessary to the project and their estimated cost.

8. Identify all data, networking and communication requirements and their related costs.
9. Identify all security, occupational health and safety and accessibility requirements and their related costs.
10. Identify all costs associated with transition during construction and secondary effects resulting from the realization of this project.
11. Determine a total project cost estimate (TPC) for the capital project including costs of implementation in phases if required, and also identifying all resource costs to the University.
12. Identify all sources of funding for capital and operating costs.
13. Complete report by May, 2009.