



MEMORANDUM

To: Members of the Executive Committee

From: Margaret McKone

Date: June 19, 2003

Re: Summer Executive Authority

Each June, the Governing Council is asked to delegate to the President the authority to take any actions necessary on behalf of the Governing Council during the summer months. The individual authorizations are countersigned by the Chairman and are reported for information to the appropriate committee. Items which are not regarded as urgent will be held for consideration in the usual manner.

The appropriate resolution for Governing Council is:

- (1) THAT until the next regular meeting of the Governing Council or its appropriate committee or board, authority be granted to the President for:
 - (i) appointments to categories 2, 3, and 4 of the *Policy on Appointments and Remuneration* approved by the Governing Council of the University of Toronto, dated May 13, 1999;
 - (ii) approval of such additional curriculum changes as may arise for the summer and September 2003; and
 - (iii) decisions on other matters the urgency of which does not permit their deferral until the next regular meeting of the Governing Council or its appropriate standing committee or board.
- (2) THAT all actions taken under this authority be approved by the Chairman of the Governing Council prior to implementation and reported to the appropriate committee or board for information.