



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

MEMORANDUM

To: Members of the Planning and Budget Committee

From: Cristina Oke, Secretary to the Committee

Date: October 24, 2005

Re: **Material for Meeting of November 1, 2005**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Planning and Budget Committee that will be held on **Tuesday November 1, 2005 in the Council Chamber, 2nd floor, Simcoe Hall at 4:10 p.m.**

The main business of the meeting will be a presentation on, and discussion of graduate enrolment expansion. It is expected that the meeting will be concluded in less than the usual two hours.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by contacting me by phone (416-978-8427) or email (c.oke@utoronto.ca).

Thank you.