



University of Toronto

Office of the Assistant Vice-President, Space and Facilities Planning

FOR INFORMATION:

TO: Planning and Budget Committee

SPONSOR: Elizabeth Sisam, Assistant Vice-President Space and Facilities Planning

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DATE: April 26, 2006 for May 9, 2006

AGENDA ITEM: 14 (a)

ITEM IDENTIFICATION: Project Planning Committee for the Centre for Environment

JURISDICTIONAL INFORMATION:

Under the Policy on Capital Planning and Capital Projects, section 5.A. the membership and terms of reference of Project Committees shall be reported to the Planning and Budget Committee.

BACKGROUND:

In 2005 the Institute for Environmental Studies, Division of Environment and the Innis College Environmental Studies Program combined their resources to create a new graduate and undergraduate teaching and research entity, The University of Toronto Centre for the Environment with the academic goal to co-ordinate and enhance environmental research and teaching across the disciplines.

Currently the former Institute for Environmental Studies is in scattered space on loan from the Department of Botany in the Earth Sciences Building. The Environmental Studies Program located at Innis College must vacate its space because of an accessibility project to provide an elevator at the College. Consolidation of the space to one location will enable the Centre to pursue its academic aspirations.

PROPOSED COMMITTEE MEMBERSHIP:

Ingrid Stefanovic, Professor & Director, Centre for the Environment (Chair)
Laurane Harding, Business Officer, Centre for the Environment
Mona El-Haddad, Administrative Assistant, Centre for the Environment
Sarah King, Graduate Student, Centre for the Environment
Robert Baker, Professor & Chair, Department of Zoology, Chair Designate,
Department of Ecology and Evolutionary Biology
Mike Gorton, Professor, Department of Geology
Julian Binks, Manager, Project Planning, Capital Projects
Steve Bailey, Director, Office of Space Management
Bruce Dodds, Director of Utilities, Facilities and Services

Monica Contreras, Assistant Dean & Director of Planning & Information Technology,
Faculty of Arts & Science
Julia Henderson, Senior Planner, Planning & Information Technology, Faculty of Arts
& Science
Jennifer Adams Pepper, Planner, Campus and Facilities Planning

TERMS OF REFERENCE:

1. Make recommendations for a detailed space program for the Centre for Environment.
2. Identify the space program as it is related to the Centre's existing and approved academic plan; taking into account the impact of approved and proposed program enhancements that are reflected in increased faculty, student, and staff complement.
3. Demonstrate that the proposed space program will take into account the Council of Ontario Universities and the University's own space standards.
4. Plan to realize maximum flexibility of space to permit future allocation, as program needs change.
5. Identify the equipment and moveable furnishings, which will be necessary to the project.
6. Identify requirements for networking and other electronic and data communications.
7. Take into account personal safety, security and accessibility requirements.
8. Recommend options to locate the Centre for Environment.
9. Provide a total project cost estimate that identifies all resource implications including a projected increase to the annual operating cost for the University for each site option recommended by The Committee.
10. Identify any costs associated with transition during construction and secondary effects resulting from the realization of this project.
11. Identify all sources of proposed funding for this project.
12. Report by December 31, 2006.