



University of Toronto

Office of the Assistant Vice-President, Space and Facilities Planning

FOR INFORMATION:

TO: Planning and Budget Committee

SPONSOR: Elizabeth Sisam, Assistant Vice-President Space and Facilities Planning

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DATE: April 26, 2006 for May 9, 2006

AGENDA ITEM: 14 (b)

ITEM IDENTIFICATION: Project Planning Committee for Biological Sciences

JURISDICTIONAL INFORMATION:

Under the Policy on Capital Planning and Capital Projects, section 5.A. the membership and terms of reference of Project Committees shall be reported to the Planning and Budget Committee.

BACKGROUND:

In February 2006, two new departments, the Department of Cell and Systems Biology and the Department of Ecology and Evolutionary Biology were created through the reorganization of the existing Departments of Botany and Zoology.

The departments of Botany and Zoology are accommodated separately in the Ramsay Wright Zoological Laboratories and the Earth Sciences Centre. There are extensive renovations identified for the Ramsay Wright facility, to correct deferred maintenance and for necessary infrastructure renewal. A portion of these improvements have been addressed with the recent renewal of various cold rooms and environmental chambers. Priorities must also be given to improvements of the heating, ventilating and air conditioning system.

Initially, the two new departments will be located throughout the two facilities, however, with a comprehensive space plan the Faculty of Arts and Science will implement a re-organization to maximize the use of the buildings in support of teaching and research in Biological Sciences. The Project Planning Committee that is being established will make recommendations on the space and facilities and identify infrastructure renewal and deferred maintenance that must be addressed.

PROPOSED COMMITTEE MEMBERSHIP:

Rob Baker	Professor & Chair Designate, Department of Ecology and Evolutionary Biology & Chair, Department of Zoology (Co-Chair)
Daphne Goring	Professor & Chair Designate, Department of Cell and Systems Biology (Co-Chair)

Locke Rowe	Professor, Department of Ecology and Evolutionary Biology
Rowan Sage	Professor, Ecology and Evolutionary Biology & Chair, Department of Botany
Sue Varmuza	Professor, Department of Cell and Systems Biology
Ulrich Tepass	Professor, Department of Cell and Systems Biology
Berry Smith	Professor, Director, Human Biology Program
David Guttman	Professor Centre for Genome Evolution and Function (CAGEF)
Memoree Schafer	Administrative Staff, Department of Ecology and Evolutionary Biology
Marie Branker	Administrative Staff, Department of Ecology and Evolutionary Biology
TBA, Graduate Student	Department of Ecology and Evolutionary Biology
TBA, Graduate Student	Department of Cell and Systems Biology
Mike Gorton	Professor, Department of Geology
Martin Ralph	Professor, Department of Psychology
Julian Binks	Manager, Project Planning, Capital Projects
Steve Bailey	Director, Office of Space management
Bruce Dodds	Director, Utilities and Building Operations
Shirley Roll	Planner, Space and Facilities Planning
Bill Yasui	Planner, Space and Facilities Planning
Monica Contreras	Assistant Dean, Director of Planning & Information Technology, Faculty of Arts and Science

TERMS OF REFERENCE:

1. Make recommendations for a detailed space program and functional layout for the Biological Sciences, The Department of Cell and Systems Biology and the Department of Ecology and Evolutionary Biology.
2. Identify the space program as it is related to the Faculty's existing and approved academic plan; taking into account the impact of approved and proposed program enhancements that are reflected in increased faculty, student, and staff complement.
3. Demonstrate that the proposed space program will take into account the Council of Ontario Universities and the University's own space standards.
4. Plan to realize maximum flexibility of space to permit future allocation, as program needs change.
5. Identify all deferred maintenance and items of infrastructure renewal for the Earth Sciences and Ramsay Wright Buildings and their associated costs.
6. Identify a phased approach to the implementation of a comprehensive plan, including any staging that may be required.
7. Identify all equipment and moveable furnishings, which will be necessary to the project.
8. Identify requirements for networking and other electronic and data communications.

9. Provide a total project cost estimate for each phase identifying all resource implications including a projected increase to the annual operating cost for the University.
10. Identify any costs associated with transition during construction and secondary effects resulting from the realization of this project.
11. Identify all sources of proposed funding for this project.
12. Report by December 31, 2006.