



University of Toronto

Office of the Assistant Vice-President, Space and Facilities Planning

FOR INFORMATION:

TO: Planning and Budget Committee

SPONSOR: Elizabeth Sisam, Assistant Vice-President Space and Facilities Planning

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DATE: December 12, 2005 for January 25, 2006

AGENDA ITEM: 8

ITEM IDENTIFICATION:

Project Committee for the Expansion of the Rotman School of Management Facilities

JURISDICTIONAL INFORMATION:

Under the Policy on Capital Planning and Capital Projects, section 5.A, the membership and terms of reference of Project Committees shall be reported to the Planning and Budget Committee.

PREVIOUS ACTION TAKEN:

In September 2002, a Project Committee was established to investigate the space requirements of the Rotman School of Management. From this investigation the most pressing need determined was to address office accommodation for faculty members and instructors related to the expanded activities of the Full and Part-time MBA, Ph.D., Commerce and EMBA programs within the School. In response, additional offices were constructed by adding a 4th and 5th floor over the south wing of the building.

In the fall of 2004, newly constructed classrooms were completed to accommodate the University of Toronto's Commerce program on the lower level of the Woodsworth Residence building enabling classrooms in the Rotman building to be reassigned to the Rotman School of Management.

Most recently, approval to relocate the Commerce administrative offices from the Rotman building to ground level space in the Woodsworth Residence building will enable additional space to be vacated for the use of the Rotman School.

BACKGROUND:

The Rotman School of Management continues to maintain impressive academic standing among the very best international schools of management and business. Such progress is tied to the quality of the physical facilities and infrastructure which have been established and available within the Joseph L. Rotman Building. These facilities house the various programs offered by the Rotman School of Management. However, even with Commerce spaces being made available to the School, the rapid growth of Rotman programs and their need for additional facilities far outpaces available space.

This Project Committee is charged with addressing the immediate and longer term, steady state space requirements of the Rotman School of Management consistent with approved academic plans and the future objectives of the School. If the space analysis demonstrates sufficient need, a new building could be constructed directly south of the existing building on development Site 11. Site 11 must be fully built out to ensure that maximum development occurs given the limited number of building sites available on the St. George campus.

PROJECT COMMITTEE MEMBERSHIP:

Co-Chair Peter Pauly, Associate Dean, Research & Academic Resources, Rotman School of Management
Co-Chair Mary-Ellen Yeomans, Assistant Dean, Administration & CAO, Rotman School of Management
Laurence Booth, Faculty member, Rotman School of Management
Mara Lederman, Faculty member, Rotman School of Management
David Dunne, Faculty member, Rotman School of Management
Jim Fisher, Associate Dean, MBA Programs, Rotman School of Management
Richard Powers, Assistant Dean & Executive Director, MBA Programs, Rotman School of Management
Sean Forbes, Chief Librarian, Business Information Centre
Larry Harrison, Director, IT Services, Rotman School of Management
Gabriella Kampouris, Director, Building Operations & Services, Rotman School of Management
Christopher Charlesworth, MBA student, Rotman School of Management
Anton Ovtchinnikov, Ph.D. student, Rotman School of Management
Julian Binks, Capital Projects Planning
Jennifer Adams Pepper, (secretary), Campus and Facilities Planning

TERMS OF REFERENCE:

The project Committee must address the following items:

1. Identify the demand for additional academic space necessitated by enrolment and program growth within the Rotman School of Management.
2. Demonstrate that the proposed space program will be consistent with the Council of Ontario University's space standards. This will require some assessment of all existing and additional accommodations in relation to the total faculty, staff and student complements.
3. Identify all secondary effects, (including site remediation if hazardous materials are present) and including space reallocations within the existing building, impact on the delivery of academic programs during construction and the relocation if necessary, of existing units currently accommodated on Site 11.
4. Consult with the Food Services Ancillary should any change in food services be anticipated.
5. Address campus wide planning directives as set out in the campus master plan, open space plan, urban design criteria, and site conditions that respond to the broader University community.
6. Identify equipment and moveable furnishings necessary to the project and their estimated cost.
7. Identify all data and communication requirements and their related costs.
8. Identify all security, occupational health and safety and accessibility requirements and their related costs.
9. Determine a total project cost for the capital project including all aspects identified above.
10. Identify a funding plan for capital and operating costs.
11. Report by May 19, 2006.