



**COLLEGE OF ELECTORS**

TO: Members of the College of Electors

SPONSOR: Nominating Committee

Mr. Mike Branch  
Ms Maureen Simpson

DATE: September 17, 2008 for September 24, 2008

AGENDA ITEM 4

**Item Identification: Guidelines for the Nominating Committee: Proposed Revision**

**Jurisdictional Information:** The general process to be followed in filling the positions of Vice-Chair and three other members of the Executive Committee is outlined in the Constitution of the College of Electors (Section IV. 9-10; March 25, 2008).

**Previous Action Taken:** On November 28th, 1989, the College of Electors decided to consider the creation of a nominating committee to bring forward annually a slate of candidates for the positions of Vice-Chair and the three members of the Executive Committee to the fall meeting of the College. The *Guidelines for the Nominating Committee* were approved by the College on March 28, 1990. A minor revision to the *Guidelines* with respect to the content of the report of the Nominating Committee was approved by the College on April 19, 1994.

**Background:** At its meeting on July 7, 2008, the Nominating Committee reviewed the *Guidelines for the Nominating Committee* with a view to identifying any procedures that could be refined. In this context, one area was identified for further consideration:

**Nominating Committee Membership**

Members agreed that it was appropriate to have three members serve on the Nominating Committee. While the process by which those members are chosen is outlined in Section 1 of the current *Guidelines*, the possibility of having fewer than three members available to serve is not addressed. (In fact, in 2007-08, the Nominating Committee was composed of only two members, as the third eligible member of the College was unable to serve.)

It is recommended that in the unlikely event that fewer than three current members of the College are available to serve on the Nominating Committee, as many past Nominating Committee members, who are not current members of the College, as are required to bring the number of committee members to three will be co-opted to serve on the Committee for one year. Those co-opted members would be selected by the Nominating Committee in consultation with the Chair of the College.

Sections 6 and 7 of the *Guidelines* were also examined closely, but the Nominating Committee felt that the practices described were still relevant and did not require updating.

**Recommendation:**

It is recommended that the College of Electors approve:

THAT the revised *Guidelines for the Nominating Committee* be approved, replacing the *Guidelines* amended on April 19, 1994.