



Memorandum to: Members of the College of Electors

From: Mae-Yu Tan, Secretary to the College of Electors

Date: September 17, 2008

Re: **College of Electors Meeting - Wednesday, September 24, 2008, 5:30 - 7:30 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the College of Electors that will be held on Wednesday, September 24, 2008 in the Council Chamber, Simcoe Hall, room 214, from 5:30 to 7:30 p.m. A parking pass has been included.

New members have been provided with an information manual which contains background material as well as the agenda package. Continuing members are asked to insert the following items in the information manual provided last year, replacing the relevant 2007-08 material:

- 2008-09 College of Electors Photo Sheet (Members who so choose may have their photo taken between 5:00 and 5:30 p.m. on September 24 prior to the meeting of the College outside the Council Chamber.)
- 2008-09 Membership List (Please review your address and inform me of any errors or omissions.)
- College of Electors Constitution (Revised March 25, 2008)
- Governing Council Meeting Dates 2008-2009
- Organization Chart of the Governing Council, 2008-2009
- Photo Sheet of the Members of the Governing Council, 2008-2009
- Governing Council Members' Terms, 2008-2009
- Biographies of 2008-09 Members of the Governing Council

If you have any questions, or if you would like further information, please do not hesitate to contact me by email (maeyu.tan@utoronto.ca) or phone (416-978-8794).

A light supper will be available beginning at 5:00 p.m. outside the Council Chamber. Members are encouraged to come early and socialize during this time.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by contacting Kata Skoko by phone (416-978-6576) or email (governing.council@utoronto.ca). Please indicate if you plan to have your photo taken.

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