



To: Members of the College of Electors

From: Mae-Yu Tan, Secretary to the College of Electors

Date: March 31, 2009

Re: **College of Electors Meeting - Tuesday, April 7, 2009, 5:30 - 10:00 p.m.**

(a) Agenda Package

Enclosed is the agenda package for the meeting of the College of Electors that will be held on Tuesday, April 7, 2009 in the Council Chamber, Simcoe Hall, room 214, from 5:30 to 10:00 p.m. The reformatted set questions as well as a parking pass are included in the package. A light supper will be available at 5:00 p.m. in the Council Chamber. Members are encouraged to come early and interact during this time.

(b) Interviews and Election

The nomination materials for the candidates were included in the package for the meeting on March 25, 2009. If you require a new set of the nomination materials, please contact me as soon as possible by phone (416-978-8794) or by email (maeyu.tan@utoronto.ca).

Members are reminded that Section 6 B 2 of the Constitution of the College of Electors states that any member who has not been present for all of the interviews may not vote, but may participate in the discussion following the interviews.

(c) Nominations for the 2009-2010 Executive Committee

Interested and eligible members are reminded to submit a completed nomination form for the 2009-2010 Executive Committee to me by April 7th. The nomination form and accompanying memo are available on the website below (please see item 12):

<http://www.governingcouncil.utoronto.ca/Assets/Boards+and+Committees/College+of+Electors/2008-2009+Academic+Year/a0325.pdf>

(d) Confirmation of Meeting Attendance

If you have not already done so, please indicate whether or not you will be able to attend this meeting by contacting Ms Kata Skoko by phone (416-978-6576) or email (governing.council@utoronto.ca).

Thank you.