



University of Toronto TORONTO ONTARIO M5S 1A1

OFFICE OF PLANNING AND BUDGET

Appendix "D" for Report 93 of P&B

TO: Planning and Budget Committee

SPONSOR: Safwat Zaky, Vice-Provost Planning & Budget
CONTACT INFO: (416) 978-7116, safwat.zaky@utoronto.ca

DATE: November 28, 2003 for meeting on December 9, 2003

AGENDA ITEM: #5

ITEM IDENTIFICATION:

- Proposal to disestablish the Undergraduate Department of Anatomy and Cell Biology in the Faculty of Medicine.

JURISDICTIONAL INFORMATION:

Excerpt from the terms of reference for the Planning and Budget Committee:

4.4.1 The Committee recommends to the Academic Board on plans and proposals to establish, disestablish, or significantly restructure academic units, here defined as "faculties, schools, colleges, departments, centers and institutes with teaching, or teaching and research functions, undergraduate degree programs, and graduate degree programs", regardless of the source of funds

OTHER ACTION TAKEN:

N/A

HIGHLIGHTS:

The Department of Anatomy and Cell Biology was responsible for graduate programs as well as for offering courses in the Arts and Science undergraduate programs. All faculty and staff in this department have been relocated to other departments in the Faculty of Medicine, and all undergraduate teaching responsibilities have also moved along with course supervisors. The graduate department has already been closed (P&B, June 17, 2003). The Department did not have responsibility for any undergraduate programs. Therefore, maintenance of the undergraduate department is not warranted.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

There are no budgetary implications for the proposed closure.

RECOMMENDATION:

The Planning and Budget Committee recommends to the Academic Board:

THAT the Undergraduate Department of Anatomy and Cell Biology be disestablished effective January 1, 2004