



GOVERNING COUNCIL SECRETARIAT

MEMORANDUM

To: Members of the Executive Committee

From: Cristina Oke, Committee Secretary

Date: January 28, 2002

Item Identification

Proposed changes to Governing Council and Executive Committee meeting dates for 2001-2002.

Sponsor

Secretary of the Governing Council

Jurisdictional Information:

At its meeting of June 18, 2001, the Executive Committee approved meeting dates for the Governing Council, in accordance with Section 11 of *By-Law Number 2* of the Governing Council. The Executive Committee also approved its own meeting dates for 2001-02.

In April and May it is necessary for the President to travel on University business on dates which conflict with scheduled meetings. It is therefore necessary to reschedule one meeting of the Executive Committee and one meeting of the Governing Council. In order to change the approved schedule, a formal motion of approval is required.

A revised meeting schedule will be placed on the table at the Executive meeting.

Action Sought

The Executive Committee is asked to approve the following motions:

THAT the Executive Committee meeting scheduled for Monday, April 22, 2002 be re-scheduled for Wednesday, April 24, 2002.

THAT the Governing Council meeting scheduled for Thursday, May 30, 2002 be re-scheduled for Monday, June 3, 2002.