



December 17, 2001

Memorandum

To: Planning and Budget Committee

From: Adel Sedra, Vice-President and Provost

Item Identification

Allocations from Academic Priorities Fund in support of the *Raising Our Sights* plan for the Faculty of Physical Education and Health.

Sponsor

Adel Sedra, Vice-President and Provost

Jurisdictional Information

The Planning and Budget Committee is responsible for approving allocations from the Academic Priorities Fund.

Highlights and Resource Implications

The Academic Priorities Fund had available to it \$34.8m from the 6% reallocation levy (\$22.7m) and from tuition revenue re-investment (\$12.1m). Allocations to date in support of *Raising Our Sights* plans total \$27.5m, leaving \$7.3m to be allocated.

The Faculty of Physical Education and Health was founded in 1998 by the merger of the School of Physical and Health Education, the Graduate Program in Exercise Sciences and the Department of Athletics and Recreation. The primary undertaking and achievement of the merger has been the strengthening and revitalization of the Faculty's academic programs.

The Faculty has identified three main priorities for the planning period: building faculty complement, enhancing the educational experience of students and strengthening academic programs. The major goals of the PEH plan are consistent with the principles set out in the *Raising Our Sights* document. In support of these goals base funding in the amount of \$127,675 for one tenure-stream faculty position and one administrative staff position is recommended.

A high priority for the Faculty is base budget support to provide financial assistance to graduate students. In order to achieve the graduate student assistance minimum guaranteed funding the Faculty will receive a base allocation of \$200,000 from the funding allocated for graduate student financial support.

To keep the research agenda moving forward and to make it possible to increase graduate student enrollment, the Faculty is requesting funding for the repair and upgrade of laboratories and equipment. Accordingly, an OTO allocation in the amount of \$50,000 per year for two years is recommended for improvements to teaching laboratories.

Recommendation

That the Planning and Budget Committee recommends to the Academic Board approval of \$127,675 in base and \$100,000 OTO<sup>A</sup> for the Faculty of Physical and Health Education.

*allocations from the Academic Priorities Fund*

## Faculty of Physical Education and Health *Raising Our Sights Academic Plan – Executive Summary*

The Faculty of Physical Education and Health was founded in 1998 by the merger of the School of Physical and Health Education, the Graduate Program in Exercise Sciences (of the Graduate Department of Community Health, Faculty of Medicine) and the Department of Athletics and Recreation. Though precipitated by the financial crises confronting both the School and DAR, the merger was much more than a marriage of convenience. It has created a vital new 'teaching health centre', where research informs teaching which informs best practice.

Overall the merger has been an outstanding success resulting in a revitalization of the Faculty. The merger has stimulated creation of a new faculty rank, Athletic Instructor, provided an opportunity for renewal of the administrative staff serving the academic programs, introduced a much higher standard of information technology and professional technical support, significantly improved financial administration and enhanced fund-raising support for the academic priorities of the Campaign. In 1999, two interdisciplinary research centres were established to advance and coordinate research education and advocacy in areas of priority for the Faculty: Girls' and Women's Health and Physical Activity and Sport Policy Studies. As a result of the merger the research facilities available to the academic operation have been increased. However, the Faculty now faces a serious shortage of research space. To keep the research agenda moving forward the repair and upgrade of laboratory equipment for graduate teaching and faculty and graduate student research are desperately needed, as well as a technician to keep equipment in repair and to help set up for classes. The BPHE program has also been strengthened in a number of ways since the merger. To maintain momentum in the undergraduate program, the Faculty would like to implement a mentoring program for entry level students, as well as more research opportunities and international exchange programs. In addition, the Faculty has plans for an outreach program for students from underrepresented ethnocultural communities.

The Provost endorses the major directions outlined in the PEH plan, which are consistent with the principles set out in the *Raising Our Sights* document. In support of these directions, the Provost recommends the allocation of one tenure-stream faculty position and one administrative staff position. Other requests recommended for approval include allocations for graduate student financial assistance and improvements to teaching laboratories.

The Faculty of Physical Education and Health is unique among the academic divisions of the University of Toronto in that it seeks to engage every student in a healthy, educational program of physical activity, in the context of the University's demanding academic programs. The directions outlined in the Faculty's Plan will enable the Faculty to fulfill its mission by continuing to provide outstanding programs of undergraduate, graduate and professional education. The Provost is pleased to confirm the Faculty's goals through these funding recommendations.

Faculty of Physical Education and Health  
***Raising Our Sights Academic Plan and APF Requests***

A. Retrospective: Progress in the Previous Planning Cycle

1. Elements of the Plan Accomplished

The Faculty of Physical Education and Health was founded in 1998 by the merger of the School of Physical and Health Education and the Department of Athletics and Recreation. Though precipitated by the financial crises confronting both the School and DAR, the overarching intent of the merger was not merely a reduction in costs but rather the improvement of quality by building on the mutual and complementary strengths of the two partners. The primary undertaking and achievement of the last planning cycle has been the strengthening and revitalization of academic programs through the merger.

2. Progress in Filling Positions Awarded in the first Two Rounds of the APF

In the first round of allocations from the APF, the Faculty was awarded three faculty positions. Two positions have been filled, one in Sport Sociology (July 2000) and one in Exercise and Applied Physiology (July 2001). One position remains unfilled. No faculty positions were awarded in the second round of allocations.

3. Budget Reductions, 1995-2000

Over the period 1995-2000, the Faculty's base budget was reduced by approximately \$217,500. This was achieved by:

Reductions in academic program budget expenses	\$ 95,300
Reductions in Physical Activity Program	40,000
Expense reduction through shared Director's salary	47,200
Elimination of administrative position	35,000

4. Impact of Budget Reductions

Although the Faculty has both the course and supervisory capacity, deteriorating labs for research in biophysical sciences and an inability to meet the financial assistance guarantee have constrained graduate student enrollment growth. The Faculty also faces serious challenges in the area of physical facilities, particularly those available for instruction in physical activity.

B. Raising Our Sights

1. Self Study: Faculty at a Glance

In 2000-01, the Faculty had the following characteristics:

**Staff Complement (FTE)**

Tenure/tenure-stream complement	14.71
Non-tenure-stream academic staff	1.40
Administrative staff	6.00

**Enrollment**

BPHE	412
M.Sc.	23
Ph.D.	19

**2. External Review: Recommendations and Concerns**

The Faculty of Physical Education and Health has been engaged in virtually continuous planning process since its formation in 1998. In 2000-01, the Ontario Council of Graduate Studies conducted an external review of the Graduate Program in Exercise Sciences, on the occasion of its transfer from the Graduate Department of Community Health, Faculty of Medicine, to the Faculty of Physical Education and Health. OCGS gave the Graduate Department of Exercise Sciences full approval, and established program fields in Biophysical Sciences and Sociocultural/Behavioural Studies. With regard to the undergraduate program, last May, the Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) gave final approval to a national system of accreditation. Universities can now seek accreditation in one or both of two designations, 'kinesiology' and 'teacher preparation'. The process involves both the review of documents and an on-site visit by peer reviewers. The Faculty will seek accreditation in both 'kinesiology' and 'teacher preparation' in the winter term 2002.

**C. Academic Plan for 2000-2004****1. Academic Priorities and Directions**

The Faculty has identified three main goals for the next planning period:

- To build faculty complement through aggressive recruitment, faculty development programs and formalizing and strengthening relationships with adjunct faculty;
- To enhance the educational experience of students through aggressive recruitment, increased financial support, formal and informal learning opportunities and international professional internship opportunities;
- To strengthen academic programs through student placement opportunities, re-establishing courses on international perspectives, and consideration of establishing summer and continuing education programs.

2. Academic Programs

- (a) **BPHE.** During the 1994-2000 planning period, the Faculty strengthened the physical activity and leadership components of the undergraduate curriculum, increased the links between teaching and research and made significant improvements to classrooms and teaching technology. In addition, all courses have been reviewed, the 'learning curriculum' within the overall curriculum has been reviewed, greater emphasis upon interdisciplinary linkages has been initiated within the curriculum and research opportunities for undergraduates have been increased. The undergraduate class of approximately 400 students is at capacity in terms of facilities, physical activity sections and leadership placements. There are no plans at present to increase undergraduate enrollment.
- (b) **MSc/PhD.** The Graduate Department in Exercise Sciences offers MSc and PhD degrees in two areas of specialization, the biophysical and social sciences. During the 1994-2000 planning period, the recruitment, selection and supervision and mentoring of students has been streamlined and strengthened. Five new courses have been developed and graduate student funding has increased. During the next planning period, the Faculty intends to address lack of adequate laboratory facilities and financial support in order to increase graduate enrollment.

3. Enrollment Plan for 2000-2004

	2001/02	2003/04
BPHE	412	412
<b>Total Undergraduate</b>	<b><u>412</u></b>	<b><u>412</u></b>
M.Sc	23	24
Ph.D.	<u>19</u>	<u>22</u>
<b>Total Graduate</b>	<b><u>42</u></b>	<b><u>46</u></b>

4. Development

The Faculty has an official Campaign goal of \$8 million. To date it has been successful in raising close to \$3.5 million (without matching) for the Varsity Blues Legacy Fund, Scholarships and Student Aid, its two research centres—the Centre for Girls' and Women's Health and Physical Activity and the Centre for Sport Policy Studies—and other academic and co-curricular projects. With matching monies, it has raised \$6.2 million towards these goals.

D. **The Faculty's Budget and APF Requests**

1. Base Budget

The base budget of the Faculty of Physical Education and Health is \$2.1 million. During the life of the Plan, the Faculty must accommodate a total base cut of \$126,169. The

Faculty proposes to meet these cuts through the retirement of a .71 FTE tenured faculty member and by decreasing administrative costs.

2. Funding Requests

(a) **Faculty Appointments (4.00 FTE; \$292,775 in base)**

3.00 FTE tenure-stream faculty positions @ \$65,000 + benefits (\$233,025 base)  
1.0 FTE lecturer position @ \$50,000 + benefits (\$59,750 base)

**Response:**

The Provost will recommend for approval 1.00 FTE tenure-stream faculty position.

(b) **Administrative Staff (4.00 FTE; \$233,025 in base)**

1.0 FTE Lab Technician @ \$40,000 + benefits (\$47,800 base)  
1.0 FTE Grants Officer @ \$45,000 + benefits (\$53,775 base)  
1.0 FTE Centres Administrator @ \$35,000 + benefits (\$41,825 base)  
1.0 FTE Senior Development Officer @ \$75,000 + benefits (\$89,625 base)

**Response:**

The Provost will recommend for approval 1.00 FTE administrative position in the amount of \$50,000 including benefits, to be allocated according to the priorities of the Faculty.

(c) **Graduate Student Financial Assistance (\$200,000 in base)**

**Response:**

In order to achieve the graduate student assistance minimum guaranteed funding, the Faculty will receive a base allocation of \$200,000 from funding for graduate student financial support.

(d) **Teaching Laboratory Equipment and Maintenance (\$50,000 in base)**

**Response:**

The Provost has agreed to recommend \$50,000 per year for two years on an OTO basis to upgrade the Faculty's teaching laboratories.

**Total Recommendations for Funding:**

**From APF –**

**Base: \$127,675**

**OTO: \$100,000**

**From Funding for Graduate Student Financial Support –**

**Base: \$200,000**

PHYSICAL EDUCATION & HEALTH: SUMMARY OF APF REQUESTS

Item	Requested				Proposed for Approval			Comments
	Acad FTE	Admin FTE	Base	OTO	Acad FTE	Admin FTE	Base	
<b>Tenure Stream Faculty (\$65,000 + benefits)</b>								
Biophysical sciences	1.00		77,675					
Behavioural sciences	1.00		77,675					
Social sciences and humanities	1.00		77,675					
<b>Subtotal</b>	<b>3.00</b>		<b>233,025</b>		<b>1.00</b>		<b>77,675</b>	
<b>Non Tenure-Stream Faculty (\$50,000 + benefits)</b>								
Lecturer, Physical Activity	1.00		59,750				Denied	
<b>Subtotal</b>	<b>1.00</b>		<b>59,750</b>					
<b>Administrative Staff</b>								
Lab technician @ \$40,000 + benefits		1.00	47,800					
Grants officer @ \$45,000 + benefits		1.00	53,775					
Centres administrator @ \$35,000 + benefits		1.00	41,825					
SDO @ \$75,000 + benefits		1.00	89,625					
<b>Subtotal</b>		<b>4.00</b>	<b>233,025</b>		<b>1.00</b>		<b>50,000</b>	
<b>Graduate Student Financial Assistance</b>								
To achieve graduate student funding minimum			200,000				200,000	
<b>Subtotal</b>			<b>200,000</b>				<b>200,000</b>	
<b>Infrastructure</b>								
Teaching laboratory equipment and maintenance			50,000					100,000
<b>Subtotal</b>			<b>50,000</b>					<b>100,000</b>
<b>TOTAL REQUESTS (excluding grad student financial asst)</b>	<b>4.00</b>	<b>4.00</b>	<b>575,800</b>	<b>0</b>	<b>1.00</b>	<b>1.00</b>	<b>127,675</b>	<b>100,000</b>

Requirement to meet graduate student assistance minimum guaranteed funding was estimated to be \$152,000; revised requirement is \$200,000

\$50,000 OTO for two years