



June 10, 2012

Memorandum to: Members of the Business Board

Subject: **Meeting of Thursday, June 14, 2012 at 5:00 p.m.**
 Council Chamber, Simcoe Hall

(a) Agenda Package

Included in this material is your agenda package for the June 14 meeting of the Business Board.

(b) Regrets

So that the Chair can be informed of attendance, would you please advise if you will be **unable** to attend the meeting. Please contact the Governing Council Office at 416-978-6576 or governing.council@utoronto.ca.

(c) Parking

Because of the Convocation ceremony being held on the afternoon of June 17, there is some possibility that the parking places near Simcoe Hall may not be available. (Parking places near Simcoe Hall will be available if the Convocation has concluded well before 5:00 p.m.)

If Convocation has not concluded, members with Governing Council parking permits will be able to park in spaces on the outside perimeter of the northwest corner of campus, near the Croft Chapter House and 21 King's College Circle.

Members are advised to enter the campus from the east entrance, beneath the Queen's Park Crescent overpass from Wellesley Street. Point out your Governing Council parking permit and let the police officer or parking attendant know that you will be attending the Business Board meeting. The attendant will direct you to the appropriate parking places.

(d) Evaluation Survey

Attached is a survey evaluating the work of the Business Board during the past year. Would you please take a few moments to complete the survey and give it to me at the meeting?

Neil Dobbs
Secretary
Business Board