



TO: Business Board
SPONSOR: Professor Scott Mabury, Vice-President, University Operations
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DATE: February 16 for meeting on March 5, 2012
AGENDA ITEM: 5(a)

ITEM IDENTIFICATION:

Category 6, Administrative User Fees and Fines, 2012-2013: Items for approval

JURISDICTIONAL INFORMATION:

The University's Policy on Ancillary Fees makes provision in category 6 for a University Schedule of User Fees and Fines. A copy of the policy is attached (Attachment A).

Under the policy, the introduction or removal of a fee from the Schedule must be submitted to the Business board for review and approval.

A new University Schedule of Administrative User Fees and Fines for 2012-2013 (Attachment B) is attached for the Business Board's information.

PREVIOUS ACTION TAKEN:

The Schedule comes forward annually.

HIGHLIGHTS:

Category 6 fees include fees for special registration arrangements, optional copies of records, special arrangements relating to examinations, placement fees, library fines, application fees and other services. None of these fees is subject to the MTCU policy on ancillary fee protocols.

Details of the new fees and the fees to be removed are given on the following pages.

FINANCIAL AND/OR PLANNING IMPLICATIONS:

In 2010-2011, these fees produced \$16,784,204 in income for the University's academic divisions, which closely matched the costs of providing the relevant services.