



UNIVERSITY OF TORONTO

Office of the Vice-Provost, Space & Facilities Planning

27 King's College Circle, Toronto, Ontario, Canada M5S 1A1 Tel: (416) 978-5515 Fax: (416) 978-3939 E-mail: ron.venter@utoronto.ca
March 7th, 2001.

MEMORANDUM

To: Planning and Budget Committee

From: Ron Venter, Vice-Provost, Space and Facilities Planning

Re: Renovation on the 4th Floor of the Robarts Library to accommodate the new Teaching Advancement Centre and Resource Centre for Academic Technology (RCAT)

Item Identification

Allocation from the University Infrastructure Investment Fund [UIIF] to establish the space accommodation for the new Teaching Advancement Centre and the renovation of the facilities in RCAT [Resource Centre for Academic Technology].

Sponsor

Ron Venter, Vice-Provost, Space and Facilities Planning

Jurisdictional Information

The Planning and Budget Committee recommends approval of expenditures from the Operating Budget Special Funds, specifically the UIIF for this project. Given that the total project cost is less than \$2 million, this project, consistent with the Policy on Capital Planning and Capital Projects, is to be considered and approved by the Accommodation and Facilities Directorate [AFD]

Highlights

Teaching and the advancement of how we teach is central to the mission of the University of Toronto. In recent weeks the Provost has established the new Teaching Advancement Centre. This Centre will be headed by Professor Kenneth Bartlett and will be located on the 4th floor of the Robarts Library. The planned space is currently used by RCAT and this space together with some adjacent storage space on the 4th floor of the Robarts Library has been redesigned to suitably accommodate both the Teaching Advancement Centre whilst upgrading the space usage required by the RCAT personnel.

These facilities are urgently needed and it is proposed that the new Teaching Advancement Centre will open in early June, 2002.

Resource Implications

The total project construction cost for the Teaching Advancement Centre and the RCAT upgrade is estimated at \$460,000. The essential facilities for the Teaching Advancement Centre include the Director's Office, an administrative office, an office for two graduate students plus a seminar room to support the teaching mandate and a reception area to direct traffic within the redesigned space. For RCAT the requirements are a number of public and private workstations, a server

room, a small seminar room (equipped for video conferencing), one additional office with some minor partitioning to further accommodate the traffic flow. The need for improved air circulation within the predominantly open office space will also be addressed.

Recommendations

That the Planning and Budget Committee recommend to the Academic Board:

1. THAT a n a llocation o f \$460 ,000 from the University Infrastructure Investment Fund [UIIF] towards the complete cost of the establishing the Teaching Advancement Centre and the upgrading of the RCAT facilities which are immediately adjacent to the new Centre be approved.

(19053)