



March 7, 2002

Memorandum

To: Planning and Budget Committee

From: Adel Sedra, Vice-President and Provost

*Adel S. Sedra*

Item Identification

Allocations from the Academic Priorities Fund in support of additional *Raising Our Sights Plan* requests from various Divisions.

Sponsor

Adel Sedra, Vice-President and Provost

Jurisdictional Information

The Planning and Budget Committee recommends approval of allocations from the Academic Priorities Fund.

Highlights and Resource Implications

The reallocation levy of 6%, over a four year period, assigned to all academic divisions and academic services as well as revenue from tuition fee increases in deregulated programs flow to the Academic Priorities Fund. The Academic Priorities Fund had available to it a total of \$34.8m, \$22.7m from the 6% reallocation levy and \$12.1m from tuition revenue re-investment. Allocations approved to date in support of *Raising Our Sights* plans total \$28.5m, leaving \$6.3m to be allocated. The allocations have been made over an approximately one and a half year period, beginning July 2000. During that time, approved funding has been flowed to divisions based on implementation of their plans. The process of meeting divisional requests has revealed a few situations where circumstances have changed, information was missing or overlooked and instances where funding sources were not identified. Resolving these issues has a total funding cost of \$550,991 in base and \$99,000 in OTO. Approval of allocations are therefore requested for the following purposes:

Transitional Year Programme: TYP is a special access program that has been protected over the past decade from budget cuts. The APF allocation in support of TYP's ROS plan, which was \$171,250, continued this practice by including relief from the reallocation levy. Approval is sought to protect the programme from proposed base budget cuts for the two years that remain in the current planning period.

Matching on increased SSHRC Fellowships received by OISE/UT: To enhance graduate support, one to one matching was committed in base for all new SSHRC fellowship awards received by OISE/UT students in the next three years over current levels. An allocation was not made from the APF at the time of the OISE/UT ROS Plan allocation. OISE/UT received four more awards in 2001-02 than in 2000-01. At \$17,700 per award, \$70,800 is required to make the match. An allocation is now being sought from the APF for this amount.

Asian Institute: A proposal to recommend approval of the establishment of the Asian Institute is currently before the Planning and Budget Committee. The Institute requires interim funding to bridge to the next planning cycle. \$100,000 per year for three years is needed for salary and benefits for an administrative assistant, phones and office supplies, and conferences and other related expenses. The School of Graduate Studies and the Faculty of Arts and Science will provide two-thirds of the funding. An OTO allocation of \$99,000 to provide the remaining one-third of the Institute's expenses over a three year period is requested.

Unfunded Academic Positions: The remainder of the request relates to academic/librarian positions. To protect confidential salary data, description of the requirements will be intentionally general. Two entry level positions are requested for the Faculty of Applied Science and Engineering. One is to provide for a replacement for the new Dean as the Faculty lacked funding for the Dean's position. In the other case, a restored position approved in the Faculty's ROS Plan was found to have been bridged and filled by an existing appointment, thereby eliminating the flexibility intended by the restoration. One position is requested for a School of Graduate Studies Centre/Institute appointment that was made in summer 2000 with the intention of including it in the School's Plan. Its absence and the failure to recognize the omission were oversights on both the School's and the Centre's part. TYP is headed up by a position funded at 75 percent. It has been recommended that the Director's position be increased to a 100 percent appointment. Incomplete funding for a position and assistance with funding two inter-divisional transfers make up the rest of the request. The total salary and benefits cost associated with unfunded positions is \$480,191.

#### Recommendation

- 1) That the Planning and Budget Committee recommends to the Academic Board approval of:
  - a) A base allocation of \$70,800 to OISE/UT to match increased SSHRC fellowships;
  - b) An OTO allocation of \$99,000 to the Asian Institute subject to approval of its establishment;
  - c) A base allocation of \$480,191 for salary and benefits in unfunded academic/librarian positions described in the memo of March 7, 2002.
- 2) That the Planning and Budget Committee recommends to the Academic Board approval of base allocations in 2002-03 and 2003-04 to protect the Transitional Year Programme from budget cuts levied.