



UNIVERSITY OF TORONTO

Office of the Vice-Provost, Planning and Budget

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MEMORANDUM

February 26, 2002

To: Planning and Budget Committee

From: Adel Sedra

[Signature] for A.S.

Item Identification

Contractual Obligations and Policy Commitments, for inclusion in the 2002-03 Budget Report.

Sponsor

Adel Sedra, Vice-President and Provost.

Jurisdictional Information

The Committee recommends approval of guidelines for the development of the University's Operating Budget for the planning period and recommends approval of the annual budget.

Highlights

The COPC list for 2002-03 includes significant increases in several areas. Utilities expenses are budgetted at \$4.6 million or 17 per cent higher than 2001-02 due to higher electricity rates, and the additional costs associated with the BCIT. Legal fees have increased by \$1.7 million, more than doubling the 2001-02 budget. The UIIF, which continues to be under significant pressure, will require a new borrowing of \$30 million, for which the annual principal and interest payment is \$2.8 million.

Action Sought

That the Planning and Budget Committee approves the attached Contractual Obligations and Policy Commitments expenditures for inclusion in the 2002-03 Budget Report.

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	Base				Total
	2001-2	Price Inflation & Formula Adjustments	Other	Total	2002-2003 BUDGET
	BUDGET			O.T.O	
1. CONTRACTUAL OBLIGATIONS TO AFFILIATED INSTITUTIONS					
- Federated Colleges block grant (incl PIMS)	6,424,655	246,269		246,269	6,970,924
- TST Theology Grant	1,982,283	(60,654)		(60,654)	1,921,629
- Sheridan College transfer payment	449,604	(8,557)		(8,557)	441,047
TOTAL-CONTRACTUAL OBLIGATIONS TO AFFILIATED INSTITUTIONS	8,856,542	177,058	0	177,058	9,333,600
2. OTHER CONTRACTUAL OBLIGATIONS					
- Lease Cost of Off-Campus Space	1,055,200	(97,919)		(97,919)	957,281
- Lease Payments re 252 Bloor Street (Offset by GU Income)	0			0	0
- Interest Payments re Medical & Related Sciences Discovery Dis	463,090			0	463,090
TOTAL- OTHER CONTRACTUAL OBLIGATIONS	1,518,290	(97,919)	0	(97,919)	1,420,371

* SEE COPC CONTINGENCY

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	----- Base -----					Total	2002-2003 BUDGET
	Price Inflation & Formula Adjustments						
	2001-2 BUDGET	Other	Total	O.T.O			
3. INSTITUTIONAL STATUTORY COMMITMENTS							
- Membership fees :							
-A.U.C.C.	157,188	6,609	6,609			163,797	
-COU Subscriptions	629,753	(13,069)	15,000			631,684	
-Total Other Membership	72,292	9,568	(15,000)			66,860	
TOTAL- Membership Fees	859,233	3,108	0		3,108	862,341	
- Negotiating Expenses (a)UTFA	115,037	(40,000)			(40,000)	75,037	
- Negotiating Expenses (b)USWA	15,000				0	63,000	78,000
- Negotiating Expenses (c)TA	19,394	300			300	19,694	
- Job Accomadation Fund/ Program			25,000		25,000	25,000	
- Legal Fees *	1,535,000	833,222			833,222	2,368,222	
- Pension Consulting	25,000		25,000		25,000	50,000	
- Radioactive & Chemical Waste Disposal *	370,000				0	370,000	
- Drinking Water Regulation Testing - F&S.	0	5,000			5,000	59,000	54,000
- Environmental Health & Safety - Certification Training & transfer	0		32,000		32,000	32,000	
TOTAL- INSTITUTIONAL STATUTORY COMMITMENTS	2,938,664	801,630	82,000		883,630	117,000	3,939,294

* SEE COPC CONTINGENCY

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	Base				Total	O.T.O	Total	2002-2003 BUDGET
	2001-2 BUDGET	Price Inflation & Formula Adjustments	Other					
4. UTILITIES								
- Utilities: St George	21,694,349	3,233,625	1,652,423	4,886,048			26,580,397	
- Energy Management Fund	0		250,000	250,000			250,000	
- Relamping Project	0	(338,467)		(338,467)			(338,467)	
- Co-Generation Savings	0	(1,230,000)		(1,230,000)			(1,230,000)	
- Flue Heat Recovery Project	0	173,561		173,561			173,561	
Sub total - St George Utilities	21,694,349	1,838,719	1,902,423	3,741,142	0		25,435,491	
- Utilities : Scarborough	1,871,143	312,516		312,516			2,183,659	
- Utilities : Etindale	2,171,356	524,055		524,055			2,695,411	
TOTAL - UTILITIES	25,736,848	2,675,290	1,902,423	4,577,713	0		30,314,561	
5. ADDITIONAL COST OF NEW SPACE								
- BCIT Building 100%	0	1,136,005		1,136,005			1,136,005	
- Gerstein Addition - 9/12's	0	39,330		39,330			39,330	
- Earth Science Greenhouse - 10/12's	0	13,035		13,035			13,035	
- Haultain Bldg Conversion	0	19,363		19,363			19,363	
- Canadiana Building	0	40,295		40,295			40,295	
- Sid Smith Infill - 8/12's	0	13,103		13,103			13,103	
TOTAL - ADDITIONAL COST OF NEW SPACE	0	1,261,131	0	1,261,131	0		1,261,131	

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----- Base -----					
	2001-2 BUDGET	Price Inflation & Formula Adjustments	Other	Total	O.T.O
					Total 2002-2003 BUDGET
6. PAID LEAVE COMMITMENTS					
- UTFA Released Time	163,040		0		163,040
- USWA/CUPE Released Time (a) (incl. T/F to EHS \$20k)	210,443	2,000	(20,000)	(18,000)	192,443
- Administrative leaves :					
- University Administration	0		0	0	643,143
- Federated & Constituent Colleges	0		0	0	221,607
Total Administrative Leaves	0	0	0	0	864,750
TOTAL- PAID LEAVE COMMITMENTS	373,483	2,000	(20,000)	(18,000)	864,750
					1,220,233

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		Base		Price Inflation & Formula Adjustments		Other	Total	O.T.O	Total 2002-2003 BUDGET
		2001-2 BUDGET							
7. LIBRARY ACQUISITIONS COMMITMENTS									
- Library acquisitions									
St George (excl. binding)									
-Books *									
-Periodicals *									
-Automation									
		5,504,694	228,445				228,445		5,733,139
		7,986,654	331,446				331,446		8,318,100
		3,637,194	150,944				150,944		3,788,138
		17,128,542	710,835	0		0	710,835	0	17,839,377
Scarborough									
-Books *									
-Periodicals *									
-Automation									
		1,122,817	46,597				46,597		1,169,414
		0	0				0		0
		0	0				0		0
		1,122,817	46,597	0		0	46,597	0	1,169,414
Erindale									
-Books *									
-Periodicals *									
-Automation									
		270,956	11,245				11,245		282,200
		704,107	29,220				29,220		733,328
		196,054	8,136				8,136		204,190
		1,171,117	48,601	0		0	48,601	0	1,219,718
Law									
-Books *									
-Periodicals *									
-Automation									
		128,058	5,314				5,314		133,372
		512,232	21,258				21,258		533,489
		137,796	5,719				5,719		143,514
		778,086	32,291	0		0	32,291	0	810,375
Graduate Institutes & Centres									
		41,971	1,742				1,742		43,713
Audio Visual Library									
		71,373	2,962				2,962		74,335
Dentistry									
		5,549	230				230		5,779
Innis College									
		9,642	400				400		10,042

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----- Base -----		Price Inflation & Formula Adjustments		Other	Total	O.T.O	Total 2002-2003 BUDGET
2001-2 BUDGET							
3,003,678	0	687,864	687,864	0	687,864	0	3,691,542
67,162,680	12,410,613	2,652,287	15,062,900	8,917,230			91,142,810

9. COPC CONTINGENCY

TOTAL - ITEMS 1 TO 9

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----- Base -----					Total	
Price Initiation & Formula					2002-2003 BUDGET	
2001-2 BUDGET					O.T.O	
Other					Total	
RANGE					BASE	
HIGH					OTO	
LOW						
CONTINGENCY ITEMS						
Library books (currency fluctuations)						
Legal Fees						
UTFA Negotiation Expense						
Hazardous Waste Disposal Costs						
TOTAL						
CONTINGENCY COVERAGE OF RISK 2001-2002 @ 75%						