



January 14, 2002

Memorandum to: Members of the Business Board

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**(1) Meeting of Monday, January 21, 2002, at 5:00 p.m., Council Chamber, Simcoe Hall**

Attached is your agenda package for the Monday, January 21 meeting of the Business Board.

**(2) Consultative Groups**

At the previous meeting, Mr. Amir Shalaby, the Chair of the Business Board, initiated the establishment of a number of consultative groups. Members of those groups would become familiar with the issues that would come before the Board and could serve as a resource both to the administration and to other Board members. As such, the Board would have the opportunity to refer to them when the particular issues arose at meetings. The consultative groups are initially to be formed in four policy areas as follows:

- **Capital Development Strategy**
- **Investment Policy**
- **Pensions and Benefits - Strategic Planning**
- **Tuition Fees and Student Financial Support Policy**

Members who were not present at the previous meeting, or other members who did not sign up at the previous meeting, are warmly invited to volunteer serve on one of these groups. Please get in touch with me at one of the numbers shown below, or at next week's meeting, to indicate your interest.

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Secretary,  
Business Board