



DRAFT Academic Board Feedback Form – 2009-2010

The Agenda Committee of the Academic Board is interested in receiving your feedback on the past year’s activities of the Board. In reflecting on the meetings that you attended in 2009-2010, please respond to the following questions, focusing on the areas of greatest importance to you.

A. Agenda Structure

The Board’s agendas have a number of recurring items for information, occasional annual reports provided for information, and various items for approval that are brought forward by the administration once they are ready for consideration by the Board.

	Agree	Neutral	Disagree
1) When possible, I believe that the Board’s agendas should be structured around a main theme. (e.g. academic priorities, planning policy, University objectives, etc.)			
2) I believe that the Board should provide an educational component on its responsibilities with respect to each main theme.			

Comments: Please provide any comments you may have on the agenda structure that has been used this year. In particular, if you answered ‘disagree’ with one or more of the above statements, please explain why and what could be done to improve things.

B. Board Responsibilities

	Agree	Neutral	Disagree
3) The Board devoted sufficient time for me to gain a satisfactory understanding of the University’s academic programs and for the Board to discharge its duties in this area.			
4) The Board devoted sufficient time for me to gain a satisfactory understanding of the University’s academic discipline policy and procedures and for the Board to discharge its duties in this area.			

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B. Board Responsibilities (Cont'd)

	Agree	Neutral	Disagree
5) The Board devoted sufficient time for me to gain a satisfactory understanding of the University's capital projects and for the Board to discharge its duties in this area.			
6) The Board devoted sufficient time for me to gain a satisfactory understanding of the University's budget report and budget guidelines and for the Board to discharge its duties in this area.			
7) The Board devoted sufficient time for me to gain a satisfactory understanding of the Board's other responsibilities (e.g. agreements with external bodies, academic units, and individual appointments) and for the Board to discharge its duties in those other areas.			

Comments: If you answered 'disagree' to one or more of the above statements, please explain why and what could be done to improve things.

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C. Materials

	Agree	Neutral	Disagree
8) The “item cover sheet” summaries that covered each agenda item were useful.			
9) The amount of other written information about each item was appropriate.			
10) The documentation for each item was clear.			
11) The level of detail in the Board’s reports (minutes) was useful.			

Comments: If you answered ‘disagree’ to one or more of the above questions, please explain why and what could be done to improve things.

D. Conduct of Meetings

	Agree	Neutral	Disagree
12) The introductions to business items provided by the assessors were clear and about the right length.			
13) I and other Board members had sufficient time to discuss each item.			
14) In general, Board meetings were conducted in an effective and efficient manner, and the meetings were productive.			

Comments: If you answered ‘disagree’ to one or more of the above questions, please explain why and what could be done to improve things.

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- E. **Orientation.** An orientation to the Board is provided at the beginning of the first Board meeting in the Fall. Are there particular topics that you would like included in that portion of the agenda?

F. Other comments.

In your opinion, what were the most valuable aspects of the Academic Board meetings?

What were the least valuable aspects of the Academic Board meetings?

Please provide any suggestions for improvement with respect to the Academic Board.

Thank you for your contribution to governance at the University of Toronto.