

## Constitution of Innis College Council

### I. Definitions

- A. "College" means Innis College;
- B. "Council" means the Innis College Council;
- C. "Principal" means the Principal of Innis College;
- D. "ICSS" means the Innis College Student Society;
- E. "IRC" means the Innis Residence Council;

F. "Cinema Studies Institute" means the Cinema Studies Institute at Innis College;

Deleted: "Staff" means Teaching Staff, Administrative Staff, and Principal's Appointees;

G. "Students" means members of the ICSS and graduate students enrolled in the Cinema Studies Institute;

Deleted: "Alumni" means graduates or former students of Innis College;

H. "Others" means members of the Innis College community who are not students;

I. "Faculty" means the teaching staff of Innis College and the Cinema Studies Institute;

J. "Staff" means the administrative staff of Innis College and the Cinema Studies Institute;

K. "Alumni" means graduates or former students of Innis College;

Deleted: "Don" means a Don of the Innis Residence;

L. "Don" means a Don of the Innis Residence;

Deleted: I

M. "Later Life Learning" means the Later Life Learning Program at Innis College;

Deleted: "Cinema Studies Institute" means Cinema Studies Institute of Innis College;

Deleted: J

N. "Speakers" means the Speakers of the Innis College Council;

Deleted: K

O. "Secretary" means the Secretary of Council unless specified to mean Secretary of a Board;

Deleted: L

P. "Standing Committee" means a Standing Committee of Council;

Deleted: M

Q. "Executive Committee" means the Executive Committee of Council;

Deleted: N

R. "Special Meeting" means a Special Meeting of Council;

Deleted: O

### II. Powers, Duties, and Responsibilities

- A. Council, as the governing body of Innis College, exercises the powers and duties assigned to it under the *University of Toronto Act, 1971*, as amended.
- B. Council may appoint such boards, standing committees, and special committees as it may

require to conduct its business and to fulfil its purpose.

C. Council shall have the power to make rules and regulations for governing the proceedings and composition of Council and its Standing Committees.

D. Council and its Standing Committees play an advisory role to the College administration and the ICSS. In this capacity, Council has no jurisdiction over budget, resource allocation, appointment or human resource issues, among other common administrative decisions.

Deleted: Innis

E. Council shall preside over the granting of scholarships, bursaries, prizes, and other awards to students of the College by delegating this responsibility to appropriate committees or officers of the College.

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F. Council shall regularly review the appropriateness and effectiveness of the College governance structure in serving the Innis community.

III. Membership

A. Council shall maintain parity representation between students and others.

Deleted: members of the ICSS and Staff.

B. The Innis College Council shall consist of:

1. the President of the University of Toronto or a designate;

2. the Principal;

3. the President of ICSS;

4. three other members of the ICSS Executive;

Deleted: two

5. the President of IRC;

6. thirteen members elected by and from among the ICSS;

7. one member elected by and from among graduate students enrolled in the Cinema Studies Institute;

8. six members elected by and from among the Faculty

Deleted: Teaching Staff

9. four members elected by and from among the Staff

Deleted: Administrative

10. six Principal's Appointees;

11. one member elected by and from among the undergraduate Dons;

12. ~~one member~~ elected by and from among the Alumni;

Deleted: two  
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13. the President of Later Life Learning or a designate;

IV. Speakers of Council

A. Two Speakers shall be elected by and from among the Council at its first meeting.

B. One Speaker shall be a ~~representative of the students~~, and one Speaker shall be a ~~representative of the others~~.

Deleted: an ICSS representative to Council  
Deleted: Staff  
Deleted: to Council

C. The duties of the Speakers of Council shall include but not be restricted to:

- 1. presiding (~~on an alternating basis~~) over all meetings of Council;
- 2. calling Special Meetings as requested;
- 3. calling and presiding (~~on an alternating basis~~) over meetings of the Executive Committee.

V. Secretary of Council

A. A Secretary shall be elected by Council at its ~~final regular meeting of the academic year~~.

Deleted: first meeting

B. The Secretary shall be a non-voting *ex officio* member of Council.

C. The duties of the Secretary shall include but not be restricted to:

- 1. ensuring that Council Minutes are prepared and distributed one week prior to scheduled meetings of Council;
- 2. scheduling meetings of Council and notifying its members as requested by the Speakers in consultation with the Principal;
- 3. taking attendance and enforcing the By-Laws pertaining to attendance at Council meetings;
- 4. assisting the Speakers, the Principal, and the ICSS President in assigning members to the Standing Committees.

VI. Meetings of Council

- A. Council shall meet at least four times from September through May.
- B. The term of Council membership shall normally be one year.
- C. Council meetings are normally open to the public, unless otherwise specified.

D. Special Meetings may be called at the request of one-third of the members of Council, who shall submit a signed request for such a meeting to the Speakers. The Speakers shall call a meeting of Council within five working days of the request.

E. Quorum for Council meetings shall be six ~~student~~ members and six ~~other~~ members

Deleted: ICSS

Deleted: Staff

F. Council meetings shall be governed by the rules contained in the latest revised edition of *Bourinot's Rules of Order* in all cases to which they are applicable and in which they are consistent with the By-Laws of Council.

VII. Amendment of the Constitution and Bylaws

A. The Council may recommend amendments to the Constitution of Innis College by constitutional motions, which receive the support of two-thirds of the members of Council present and voting when at least one-half of the Council members are present;

B. Constitutional motions must be introduced at a Council meeting. Debate and voting on a constitutional motion shall not proceed until at least twenty-eight days following the introduction of such constitutional motions;

C. During debate on constitutional motions, amendments may be introduced to the form of motions, but amendments relating to the substance of motions shall not be in order. The Speakers of Council shall make a final ruling on the question of whether an amendment to a constitutional motion is an amendment of form or substance.

**Approved by Innis College Council on 19 April 2010**