

Office of the Dean

January 5, 2004

Ms Susan Girard
Secretary, Academic Board
Governing Council Secretariat
Simcoe Hall, room 106
University of Toronto

Dear Susan:

Re: FPEH Constitutional Amendments

I am writing to outline the action taken by the Council of the Faculty of Physical Education and Health regarding the proposed Constitutional Amendments that were considered by the Academic Board at its meeting of November 13, 2003.

In light of the discussion at that meeting, a revised amendment regarding the process for the appointment of Professors Emeritae/i to the Council was circulated to all members of Faculty Council in December for an e-mail vote. I wish to advise that the response was as follows:

Affirmative: 19
Negative: 0
Abstentions: 0

The Council currently has 46 members; the quorum is 12.

Also, I wish to confirm the information provided at the November 13th meeting, namely that the Faculty currently has three Professors Emeritae/i; two have indicated their interest to be appointed to Faculty Council if this amendment is approved.

The text of the revised amendment (Section 4.07) is attached, together with the other proposed amendments (which are unchanged from our document presented at the November 13th meeting).

If you require any additional information, please let me know. I will attend the Academic Board meeting on January 15, 2004 and am prepared to answer any questions that may arise.

Sincerely,

Bruce Kidd, Ph.D.,
Dean

FACULTY OF PHYSICAL EDUCATION AND HEALTH

AMENDMENTS TO THE FACULTY COUNCIL CONSTITUTION – Approved Unanimously at Council Meeting on October 15, 2003 & in an electronic vote December 8-10, 2003 (for Section 4.07) (Amendments in bold type)

A. CONSTITUTION

- Article IV The Membership of the Faculty Council comprises:
- Section 4.01 President of the University or designate
- Section 4.02 Vice-President and Provost or designate
- Section 4.02 Dean of the Faculty of Physical Education and Health
- Section 4.04 Associate Deans of the Faculty of Physical Education and Health
- Section 4.05 Assistant Deans of the Faculty of Physical Education and Health
- ((Section 4.06 Chair, Graduate Department of Community Health, or designate}}
((deleted in May 2003, at the request of the Chair of Community Health)))
- Section 4.06 All teaching staff of the Faculty of Physical Education and Health holding an appointment in the professorial, tutorial, **athletic instructor/senior athletic instructor** and lecturers' ranks, including cross-appointees of professorial rank with appointments of 25% or more of their time to the Faculty of Physical Education and Health
((Rationale: to officially recognize our special category of athletic instructor/senior athletic instructor...they have been on Faculty Council since the merger as tutors or lecturers.))
- Section 4.07 Section 4.07 Professors Emeritae/i of the Faculty. These continuing appointments shall take effect automatically upon application by a Professor Emerita/us to the Secretary of Faculty Council.**
((Rationale: to enable the Faculty to make use of the skills and experience of these former faculty who wish to serve.))
- Section 4.08 Two teaching staff representing the disciplines of Anatomy and Physiology appointed by the Dean of Medicine
- Section 4.09 Two teaching staff representing the disciplines of Sociology and Psychology appointed by the Dean of the Faculty of Arts and Science

- Section 4.10 One professional librarian appointed by the University Librarian
- Section 4.11 The President of the Physical and Health Education Alumni Association or designate
- Section 4.12 One member elected from and by the staff with teaching duties other than those of professorial, tutorial, **athletic instructor/senior athletic instructor** or lecturer's ranks *((Same rationale as for Section 4.07; there will be very few people in this constituency.))*
- Section 4.13 One member elected from and by those who serve as Faculty of Physical Educational and Health activity instructors
- Section 4.14 The President of the Physical and Health Education Undergraduate Association
- Section 4.15 Six undergraduate students elected from and by the students in the undergraduate programme in Physical and Health Education
- Section 4.16 One member elected from and by students in the Graduate Department of Exercise Sciences**
((renamed from Graduate Programme in Exercise Sciences))
- Section 4.17 Four members elected from and by the administrative and technical support staff of the Faculty
- Section 4.18 The Registrar of the Faculty**
((Rationale: currently, this is Wenda Kwong, who has been a member of Faculty Council, by unwritten agreement/tradition, for many years.))
- Section 4.19 The **Co-Chairs** of the Council of Athletics and Recreation.
((clerical update; titles had been renamed from Chair and Vice-Chair several years ago.))

B. BY-LAWS

1. To amend By-Laws 2.1 (Undergraduate Admissions Committee), 3.1 (Curriculum Committee) and 4.1 (Examinations Committee) by adding 'the Registrar of the Faculty (or designate)' as a member of these Committees.
2. To amend By-Law 5.1 (Graduate Committee) by adding 'the Associate Registrar of the Faculty (or designate)' as a member of the Committee.
((Note: this new nomenclature refers to the administrative position in the Graduate Department currently held by Melba Remedios.))