

**CONSTITUTION OF THE COUNCIL**  
**of the Faculty of Forestry, University of Toronto**

The Council of the Faculty of Forestry exercises its powers and duties under The University of Toronto Act, October 1971.

Authority to express the Faculty's position shall rest:

- (i) in academic matters, in Council;
- (ii) in matters of personnel, and financial or physical resources, in the Dean.

**I. Powers and Duties**

1. Determine the composition and powers of the Council subject to the provisions of The University of Toronto Act, and to the approval of the Governing Council.
2. Make rules and regulations for governing its proceedings, including a determination of the quorum necessary for the transaction of business.
3. Subject to the approval of the Governing Council, determine and fix the courses of study in the Faculty of Forestry.
4. Determine the number, composition and authority of Standing Committees of Council as it may deem necessary, appointing members and chairmen, and delegating its authority where Council considers appropriate and where legally permissible.
5. Subject to approval and confirmation by the Governing Council, appoint the examiners for, and conduct the examinations of the courses in the Faculty of Forestry and determine the results of such examinations.
6. Subject to an appeal to the Governing Council, deal with and decide upon appeals and related matters by students and others in connection with the Faculty.
7. Consider all reports submitted by the Committees and Sub-Committees of the Faculty of Forestry and to act upon them as Council may see fit.
8. Deal with such matters as may be referred to Council.

9. Award scholarships, bursaries, prizes and other awards in the gift of the Faculty.
10. Direct the Chairman of Council to communicate to the Governing Council upon matters affecting the Faculty.

## **II. Term of Office**

September 1 - August 31.

## **III. Composition of the Membership**

1. President of the University or designate (ex officio).
2. The Dean of the Faculty (who is also chairman of the Graduate Department of Forestry), or the Dean's designate. The Dean shall be the chairman of the Council.
3. Six (6) members from the academic staff of the Faculty of Forestry (including status-only cross-appointees from other divisions of the university, part-time sessional appointees, adjuncts, post-doctoral fellows, and research associates), elected for a two-year term by all the academic staff of the Faculty. Three (3) members are to be elected in each year. There is no limit to the number of terms a Faculty representative may serve.
4. Those professors emeriti from the Faculty of Forestry whom the Dean has asked and who consent to be members of Council on an annual basis.
5. The Secretary of Council, **chosen by Dean.**
6. Two undergraduate students of the Faculty of Forestry, to be elected annually by the undergraduate student body.
7. President of the Forestry Graduate Students Association or designate.
8. Six (6) members of professorial rank or their professorial designates, one from each of the following six constituencies: Faculty of Applied Science and Engineering, Departments of Botany, Zoology, Geography, and Geology, and one other division at the discretion of the Dean, to be appointed by the Head of the relevant division.
9. One (1) member of the Ontario Professional Foresters Association who is not a member of

the academic staff, to be appointed by the Council of the OPFA.

10. One (1) member of the Forestry alumni who is not a member of the academic staff and does not represent the OPFA, to be appointed by the Executive of the Forestry Alumni Association.

Council may amend its own composition subject to provisions of The University of Toronto Acts, 1947, 1971, and with the approval of the Governing Council; such amendment to be made in accordance with the section "Amendments" of this Constitution (Section V).

#### IV. Meetings

The Council shall meet at least once each year, usually at the end of the spring term.

#### V. Amendments

Amendment of the foregoing sections may be considered at a meeting of Council if at least seven days' written notice of the proposed change has been given, and must be passed by a two-thirds majority of those present and voting, and approved by Governing Council.

**Rules of Procedure for the Council of the Faculty of Forestry**

1. A quorum shall comprise 9 members, including at least three academic staff of the Faculty, not including the Dean, and at least two non-Faculty Professors, as defined in Section III.8.
2. Special meetings of Council shall be held at the call of the Chairman or upon the written request of not fewer than seven members of Council.
3. The Standing Committees of Council shall be:
  - (a) Admissions.
  - (b) Undergraduate Curriculum.
  - (c) Examinations and Awards.
  - (d) Petitions.

The chairman of each of these committees shall be appointed by the Chairman of Council.

The basic duties of each committee shall be as follows:

- (a) **Admissions:** to determine from among the applicants for admission to the Faculty those to whom admission will be granted, in accordance with criteria determined from time to time by Council.
- (b) **Undergraduate Curriculum:** to review and make recommendations to Council respecting the courses of instruction, including content, and prescriptions for courses in Forestry. After thorough review by the teaching staff, these recommendations will be dealt with by Council.
- (c) **Examinations and Awards:** to be a board of review to scrutinize the examination results and recommend to Council acceptance or adjustment of these results, and to make recommendations to Council respecting the awards of the Faculty of Forestry.
- (d) **Petitions:** to consider and decide petitions received from students and others.

Approved by Academic Affairs Committee September 12, 1985.

Revised by Council (Section III) June 1, 1988; submitted to Academic Affairs August 29, 1988.

Revised by Council (Section III) May 30, 1989; submitted to Academic Affairs June 19, 1989.

Revised by Council (Section III.5) January 11, 1991.

Revised by Council (Section III.5) May 30, 1991.