



University of Toronto

OFFICE OF THE GOVERNING COUNCIL

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MEMORANDUM

To: Members of the Academic Board
From: Cristina Oke, Secretary
Date: February 7, 2007
Re: **Academic Board Meeting – Thursday, February 15, 2007 at 4:10 pm**

(a) Agenda Package

Enclosed is the agenda package for the meeting of Academic Board that will be held on **Thursday, February 15, 2007 in the Council Chamber, 2nd floor, Simcoe Hall at 4:10 p.m.**

(b) Material previously distributed

Please note that, when distributing documentation for Academic Board meetings, **we do not include the documentation for those members who will have previously received copies** (i.e. members of the Planning and Budget Committee will not receive the items arising from that Committee as those members will have received this documentation with their P&B agenda package). In such instances, **members are requested to retrieve the relevant documentation for the Academic Board meeting.**

(c) Performance Indicators Documentation

Documentation for Agenda Item 5 (a) includes *Measuring UP: An Overview*, a summary of the highlights of the *Performance Indicators for Governance: Measuring UP*. The complete report is available at http://www.provost.utoronto.ca/userfiles/page_attachments/Library/6/PI2006_Final_Version_Dec7_06_2772507.pdf. Copies of the complete report are also available upon request from the Office of the Governing Council (416-978-6576 / governing.council@utoronto.ca).

(d) Reports of the Academic Appeals Committee and Decisions of the University Tribunal

If members have any questions concerning items 11 (a) and 11 (b) on the agenda, please contact Cristina Oke (c.oke@utoronto.ca / 416-978-8427) **by noon on Wednesday February 14, 2007**, so that the appropriate guests may be in attendance.

(e) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by phone (416-978-6576) or email (governing.council@utoronto.ca).

(f) Nominations Re-opening for Academic Board

Nominations for Academic Board seats for terms effective July 1, 2007 re-open on Monday, February 12, 2007 at 12:00 noon and close on Friday, February 23, 2007 at 5:00 p.m. Nomination forms will be available on the Governing Council website and at the February 15 meeting of the Board.

Thank you.