

January 16th, 2002

Memorandum to: Members of the Academic Board  
From: Jack Carr, Chair  
Subject: Academic Board Meeting – **Thursday, January 24th, 2002**

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Attached is the agenda for the meeting of the Academic Board, to be held on Thursday, January 24th, beginning at **4:10 p.m.** in the Council Chamber. I would ask that members arrive on time because of the very full agenda. I plan to adjourn no later than 6:30 p.m.

**Please note that the meeting will begin in closed session. Guests will be asked to remain outside in the corridor until the completion of the first item. The item should take about five minutes.**

I would like to draw to your attention that the Provost's report will include an update on the budget.

If you have not already done so, please inform Susan Girard at 978-8428 or email [susan.girard@utoronto.ca](mailto:susan.girard@utoronto.ca) if you are unable to attend the meeting.