



**Voting Instructions for the 2018 By-Election
UTM Campus Council
Administrative Staff**

For the purposes of the UTM Campus Council by-election, Administrative Staff means the employees of the University, University College, the Constituent Colleges, and the Federated Universities who are not members of the Teaching Staff; and who hold their major appointment at the University of Toronto Mississauga.

Please read the instructions and the candidates' statements provided below before voting.

1. All administrative staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<https://uoft.me/2018UTMCCADMINBYELECTION>

2. **Voting commences at 10:00 a.m. on Tuesday, October 9, 2018 and concludes on Tuesday, October 16, 2018 at 5:00 p.m.**
3. You may vote for one (1) of the three (3) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth¹.
5. Verification of your eligibility to vote in the administrative staff election will be determined by records provided by the HRIS.
6. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
7. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
8. After your vote is registered, you cannot access the ballot a second time.

¹ Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

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Administrative Staff (cont'd)**

Candidates' Statements

Chad Nuttall

I would be honoured to represent administrative staff on Campus Council. For the last 4.5 years I have served as Director, Student Housing & Residence Life. I enjoy managing a large budget and a dynamic 24/7 operation. I regularly attend and have presented to both CAC and CC. I earned an MA in Higher Education and my thesis focused on collegiality in university decision-making. I have previously served as President of the Ontario Association of College and University Housing Officers and was recently a Director on the board of the Canadian Society for the Study in Higher Education.

Kayla Sousa

Kayla Sousa holds an Honours Bachelor of Arts in Sociology & English from UTM and a Master's of Education in Counselling & Psychotherapy from OISE/UT. Since 2011, she has worked at UTM where she has served in frontline capacities, supported students as a Career Counsellor, and collaborated with faculty and staff as an Experiential Learning Officer. In all roles, she has enjoyed assisting others in need, particularly in times when they faced challenges often described as insurmountable. Kayla would be excited to bring this level of support and advocacy to Campus Council as a representative of UTM administrative staff members.

Nicolle Wahl

UTM has been my home-away-from-home for the last 12 years, and I feel strongly committed to the mission and values of this campus. As Assistant Director of Communications, I provide information to students as they build academic foundations for their future; I assist faculty in sharing their research with the world; and I show the broader community the important role that UTM plays in their lives. I respect and value my colleagues, and I feel a powerful responsibility to incorporate diversity, equity and inclusion in all that I do. With your support, I will strive to make UTM even better.

<http://www.nicollewahl.com/>

If you are ready to vote, click here:

<https://uoft.me/2018UTMCCADMINBYELECTION>