



Memorandum

To: Governing Council
Academic Board
Business Board
University Affairs Board
UTM and UTSC Campus Councils
College of Electors
Council of Presidents
Principals, Deans, Academic Directors, and Chairs
Presidents of APUS, GSU, UTSU (SAC), UTMSU and SCSU
President, University of Toronto Faculty Association
Presidents of Employee Unions
University of Toronto Alumni Association Board of Directors

From: Anwar Kazimi, Chief Returning Officer

Date: January 4, 2018

Subject: **Call for Nominations: 2018 Elections - Governing Council and its bodies**

Please distribute widely.

Nominations for election to seats on the Governing Council and its bodies **are now being accepted until 5:00 p.m. on Friday, January 12, 2018**. Nomination forms are available at http://www.governingcouncil.utoronto.ca/Governing_Council/elections.htm.

Please encourage administrative staff, teaching staff, and students whom you feel could make a valuable contribution to University governance to consider running as a candidate in the upcoming elections. Prospective candidates are advised to review the [Election Guidelines 2018](#). The *Guidelines* provide important information regarding election procedures, nominator and nominee eligibility requirements, campaign principles, allowable campaign expenses, etc.

A summary of the work of the Governing Council and the Academic Board, key election period dates, and a summary of seats open for election are provided below. Comprehensive information about the Governing Council and the Academic Board is available at: <http://www.governingcouncil.utoronto.ca/Page4.aspx>

Information on elections for seats on the University of Toronto Mississauga (UTM) and University of Toronto Scarborough (UTSC) Campus Councils and their Standing Committees is available at:

UTM - <http://www.utm.utoronto.ca/governance/elections-2018>

UTSC - <http://www.utsc.utoronto.ca/governance/2018-elections>

Additional information about serving on the Governing Council or the Academic Board may be obtained by contacting the Chief Returning Officer, Mr. Anwar Kazimi (416-978-8427; anwar.kazimi@utoronto.ca) or the Deputy Returning Officer, Mr. Patrick McNeill (416-978-8428; patrick.mcneill@utoronto.ca).

Thank you.

Governing Council

The Governing Council is the senior governing body of the University responsible for overseeing the academic, business, and student affairs of the University. Membership includes the Chancellor, the President, 8 alumni, 12 teaching staff, 8 students, 2 administrative staff, 16 government appointees, and 2 Presidential appointees. Members of the Governing Council serve as volunteers.

Governors are collectively and individually stewards of the University and are asked to contribute to decisions that affect the University's current and future achievements. Not only do elected governors contribute to the advancement of the University's goals and objectives, they have an opportunity to find out a great deal about university issues and processes, such as, institutional budgeting, strategic planning, and academic and non-academic policy making. The Governing Council is responsible for overseeing the University's strategic direction, finances, human resources, capital expenditures and infrastructure, academic quality, and the student experience.

Nominations will be accepted for **8 student, 1 administrative staff and 5 teaching staff seats** between **Thursday, January 4, 2018** and **Friday, January 12, 2018**.

- 4 full-time undergraduate student seats, each for a one-year term (July 1, 2018 to June 30, 2019)
- 2 part-time undergraduate student seats, each for a one-year term (July 1, 2018 to June 30, 2019)
- 2 graduate student seats, each for a one-year term (July 1, 2018 to June 30, 2019)
- 1 administrative staff seat for a three-year term (July 1, 2018 to June 30, 2021)
- 5 teaching staff seats, each for a three-year term (July 1, 2018 to June 30, 2021)

Academic Board

The Academic Board is composed of 117 members, 51 of whom are elected teaching staff. The Board is responsible for such matters as admissions and awards policies; establishment of new academic programs; establishment, termination, or restructuring of academic units; academic appointments policy; budget guidelines and annual budgets; capital plans and projects; curriculum and academic regulations; academic discipline; and research policy.

Nominations for the following **15 teaching staff and 1 librarian seats** will be accepted between **Thursday, January 4, 2018 and Friday, January 12, 2018**, each for a three-year term (July 1, 2018 to June 30, 2021):

- Applied Science and Engineering: 1 seat
- Arts and Science: 5 seats
- Dentistry: 1 seat
- Medicine: 3 seats
- Music: 1 seat
- OISE: 1 seat
- Pharmacy: 1 seat
- UTM: 1 seat
- UTSC: 1 seat
- Librarians: 1 seat