



**2018 GOVERNING COUNCIL ELECTIONS  
ADMINISTRATIVE STAFF NOMINATION FORM**

**Please ensure that this form is completed in full. Failure to do so may invalidate your nomination.**

The nomination form and accompanying documentation must be submitted to the Office of the Governing Council, Simcoe Hall, 27 King's College Circle, Room 106 by **Friday, January 12, 2018, at 5:00 p.m.**

**Section I: Personal Information**

Please type or print clearly.

Title:    ☐ Dr.    ☐ Ms    ☐ Mr.    ☐ Mx

Surname:

First Name:

Name (as to appear on the ballot):

Job Title:

Campus, Faculty/College, and Department:

University Mailing Address:

University Telephone number:

Mobile telephone number:

Preferred email address:

I, the undersigned candidate, certify that I am eligible to serve on the Governing Council of the University of Toronto, and I have consented to stand for election to that office. If elected to serve on the Governing Council, I understand that I must resign from the Council if during my term I cease to be a member of the constituency from which I was elected. I approve my 100-word statement that is attached, and I agree to the terms of and to abide by the [Election Guidelines 2018](#).

Signature:

Date:

The University of Toronto respects your privacy. Personal information that you provide to the University is collected pursuant to section 2(14) of *The University of Toronto Act, 1971*. This personal information is necessary and is collected for the purpose of administering the Governing Council elections. At all times it will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have questions, please refer to <http://www.utoronto.ca/privacy> or contact the Chief Returning Officer, Office of the Governing Council, at 416-978-8427.

## 2018 Governing Council Elections: Administrative Staff Nomination Form

Name: \_\_\_\_\_

### Section II: Requirements

#### Nominee's Responsibility:

It is the Nominee's responsibility to file a bona fide nomination. Errors or irregularities in these papers constitute grounds for rejection of the nomination. Errors or irregularities may be corrected prior to the close of nominations. Please refer to the [Election Guidelines 2018](#) for additional instructions. The Office of the Governing Council will attempt to notify candidates of the existence of any errors or irregularities during this period, but it is not bound to do so. Candidates are advised to complete and submit their nomination papers early in the nomination period.

### Section III: Definitions

The definition of "**Administrative Staff**" below is an extract from the *Election Guidelines 2018*. It is your responsibility to ensure that you are eligible by consulting the [Election Guidelines 2018](#), which provides more details for this definition and the eligibility criteria.

"**Administrative Staff**" means the staff-appointed employees of the University, University College, the Constituent Colleges and the Federated Universities who are not members of the Teaching Staff thereof.

### Section IV: Candidate Statement

The nominee may submit a typed biographical statement or other comments, up to a limit of 100 words. The candidate's name will not be counted in the 100-word total if placed at the beginning of the statement. Abbreviations and acronyms will be counted as one word. The nominee's URL will not be counted in the 100 word limit and should be placed at the end of the statement. **This statement will be published in the campus media and linked to the ballot on the web. If a statement exceeds 100 words in length, only the first 100 words will be printed.**

- ☐ I have attached a printed copy of the candidate statement; **AND**
- ☐ I have sent a copy of the same statement by email to the Chief Returning Officer ([governing.council@utoronto.ca](mailto:governing.council@utoronto.ca)).

## 2018 Governing Council Elections: Administrative Staff Nomination Form

Name: \_\_\_\_\_

### Section V: Nominations

Nominees for Governing Council must ensure that at least **five members of their constituency** sign the nomination form. Each nominator must include his/her printed full name and department on the nomination form. Because some signatures may be declared invalid, you are encouraged to have additional nominators sign your form.

#### Administrative Staff Constituency:

“**Administrative Staff**” means the staff-appointed employees of the University, University College, the Constituent Colleges and the Federated Universities who are not members of the Teaching Staff thereof.

**The Undersigned hereby nominate \_\_\_\_\_ as a candidate for election in the Administrative Staff Constituency to serve for a three-year term (July 1, 2018 to June 30, 2021) on the Governing Council of the University of Toronto.**

PRINTED FULL NAME	DEPARTMENT	SIGNATURE
1.		
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Thank you for your interest in participating in governance at the University of Toronto.