



**Voting Instructions for the 2017 UTSC Campus Council Election
Administrative Staff**

For purposes of this UTSC Campus Council election, “**Administrative Staff**” means the employees of the University, University College, the Constituent Colleges and the Federated Universities who are not members of the Teaching Staff thereof, and who hold their major appointment at the University of Toronto Scarborough.

Please read the instructions and the candidates’ statements provided below before voting.

1. Administrative Staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<http://uoft.me/2017UTSCADMNCC>

2. **Voting commences at 9:00 a.m. on Monday, February 6, 2017, and concludes on Friday, February 17, 2017 at 5:00 p.m.**
3. You may vote for one (1) of the three (3) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth¹.
5. Verification of your eligibility to vote in the Administrative Staff election will be determined by records provided by the HRIS.
6. Once the system has recognized you as a valid voter, you will be directed to the Administrative Staff ballot.
7. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
8. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
9. After your vote is registered, you cannot access the ballot a second time.

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¹ Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

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Administrative Staff (cont'd)

Candidates' Statements

Billi Jo Cox

Billi Jo Cox is the Project Coordinator and Assistant to the Director of Business Development. She has a BSc from Lakehead University where she also worked in Residence Life. She then moved to the not-for-profit world working with universities and colleges across the country developing alcohol and other health education resources. In 2010, she joined UTSC and has since implemented many projects including; UTSC Farmers' Market, The Water Bottle Ban and The Signature events at the Miller Lash House. She is also the administrative support on the Advisory Council on Physical Accessibility and Study Space Working Group.

Adon Irani

Scarborough has become my home. I live here. I work here. I met my wife here. I'm now entering my fifth year with University of Toronto Scarborough, and I'm looking forward for many more years to come. Here at UTSC my job is with the Centre for Teaching & Learning. It has been a great privilege to support the University's core mandate of research, teaching, and learning. Being a part of the UTSC community is important to me. By running for Campus Council, I hope to take a more active role in serving this great University of ours.

Mari Motrich

Working over 8 years in the University of Toronto Scarborough I have developed professional relationships with individuals at all levels in both academic and administrative units. Currently I am working as Applications Developer and Data Analyst in UTSC Registrar's Office that gives me a unique opportunity to work closely with academic departments, students and staff. I would like contribute my knowledge and experience to make UTSC Campus more exciting place for students to study, for faculty to teach and for staff to work. If you vote for me I will bring forward your concerns, ideas and issues to the Council.

If you are ready to vote, please click:

<http://uoft.me/2017UTSCADMNCC>

Thank you for participating in this Campus Council Election