



**Voting Instructions for the 2017 UTM Campus Council Election  
Administrative Staff**

For purposes of this UTM Campus Council election, “**Administrative Staff**” means the employees of the University, University College, the Constituent Colleges and the Federated Universities who are not members of the Teaching Staff thereof, and who hold their major appointment at the University of Toronto Mississauga.

*Please read the instructions and the candidates’ statements provided below before voting.*

1. Administrative Staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<http://uoft.me/2017UTMCCADM>

2. **Voting commences at 9:00 a.m. on Monday, February 6, 2017, and concludes on Friday, February 17, 2017 at 5:00 p.m.**
3. You may vote for one (1) of the two (2) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth<sup>1</sup>.
5. Verification of your eligibility to vote in the Administrative Staff election will be determined by records provided by the HRIS.
6. Once the system has recognized you as a valid voter, you will be directed to the Administrative Staff ballot.
7. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
8. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
9. After your vote is registered, you cannot access the ballot a second time.

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<sup>1</sup> Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

**Voting Instructions for the 2017 UTM Campus Council Election  
Administrative Staff (cont'd)**

**Candidates' Statements**

**Megan Alekson**

Ms Alekson has been a University of Toronto Mississauga employee since 2007 and her current position is Manager, Parking & Transportation. Megan graduated from the University of Toronto Mississauga with an Honors Bachelor of Arts degree in Industrial Relations and English (2008) and served on the Erindale College Council from 2011 to 2013. She is an active member of the Quality Service to Students Council (QSS) and an Associate Member of the Royal Canadian Legion, having also served with the Ladies Auxiliary from 2004 to 2016. Ms Alekson's current memberships include UTM Campus Council, Agenda Committee and Campus Affairs Committee.

**Chad Nuttall**

I would be honoured to represent administrative staff on Campus Council. For the last 2.5+ years I have served as *Director, Student Housing & Residence Life*. I enjoy managing a large budget and a dynamic 24/7 operation. I regularly attend and have presented to both CAC and CC. I earned an MA in Higher Education and my thesis focused on collegiality in university decision-making. I have previously served as President of the *Ontario Association of College and University Housing Officers* and was recently a Director on the board of the *Canadian Society for the Study in Higher Education*.

If you are ready to vote, please click:

<http://uoft.me/2017UTMCCADM>

Thank you for participating in this Campus Council Election