



Voting Instructions for the 2016 UTM Campus Affairs Committee Election Teaching Staff

For the purposes of the UTM Campus Affairs Committee election, “**Teaching Staff**” means the employees of the University, University College, the Constituent Colleges and the arts and science faculties of the Federated Universities who hold the academic rank of professor, associate professor, assistant professor, full-time lecturer or part-time lecturer, unless such part-time lecturer is registered as a Student, or who hold any other rank created by the Governing Council and designated by it as an academic rank for the purposes of clause 1 (1) (m) of the *Act*. For the purpose of Governing Council elections, lecturer includes the ranks of Lecturer, Senior Lecturer, Tutor, and Senior Tutor. Lecturer also includes associates in the Faculty of Dentistry. Assistant Professor (conditional), Sessional Lecturer I, Sessional Lecturer II, Sessional Lecturer III, Athletics Instructor, and Senior Athletics Instructor have been designated by the Governing Council as academic ranks for the purposes of clause 1 (1) (m) of the *Act*.

For the purposes of this election UTM Teaching Staff are defined as those holding their major appointment at the University of Toronto Mississauga.

Please read the instructions and the candidates’ statements provided below before voting.

1. All Teaching Staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.
<http://uoft.me/UTMTS>
2. **Voting commences at 9:00 a.m. on Monday, February 29, 2016, and concludes on Friday, March 4, 2016 at 5:00 p.m.**
3. You may vote for one (1) of the two (2) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth¹.
5. Verification of your eligibility to vote in the Teaching Staff election will be determined by records provided by the HRIS.
6. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
7. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
8. After your vote is registered, you cannot access the ballot a second time.

¹ Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

**Voting Instructions for the 2016 UTM Campus Affairs Committee Election
Teaching Staff (cont'd)**

Candidates' Statements

Lee Bailey

I have been part of this college for nearly 30 years. I have served two terms as a member of Campus Council, one term as a member of the Campus Affairs Committee and two terms as Chair of the RPPC subcommittee. Over this time I have never missed a meeting. I ask for your support.

Brett Beston

I am proud to be a part the UTM culture and I am seeking opportunities to make positive contributions at our institution! In my role as a Teaching Stream faculty member, I have become involved in leadership activities with undergraduate students and in departmental affairs. I am pursuing an appointment with the Campus Affairs Committee to expand my involvement and contribute to broader institutional initiatives.

If you are ready to vote, click here:

<http://uoft.me/UTMTS>

Thank you for participating in this UTM Campus Affairs Committee Election