



**Voting Instructions for the 2016 Governing Council
Teaching Staff Election - Constituency IV**

For purposes of Governing Council elections, “**Teaching Staff**” means the employees of the University, University College, the Constituent Colleges and the arts and science faculties of the Federated Universities who hold the academic rank of professor, associate professor, assistant professor, full-time lecturer or part-time lecturer, unless such part-time lecturer is registered as a Student, or who hold any other rank created by the Governing Council and designated by it as an academic rank for the purposes of clause 1(1)(m) of the *University of Toronto Act, 1971*. For the purpose of Governing Council elections, lecturer includes the ranks of Lecturer, Senior Lecturer, Tutor, and Senior Tutor. Lecturer also includes associates in the Faculty of Dentistry. Assistant Professor (conditional), Sessional Lecturer I, Sessional Lecturer II, Sessional Lecturer III, Athletics Instructor and Senior Athletics Instructor have been designated by the Governing Council as academic ranks for the purposes of clause 1(1)(m) of the *Act*.

Constituency IV includes all Teaching Staff members who hold their major appointments in the Faculty of Applied Science and Engineering.

Please read the instructions and the candidates’ statements provided below before voting.

1. All Teaching Staff registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<http://uoft.me/GCENGINEERINGTS>

2. Voting commences at 9:00 a.m. on Monday, February 29, 2016, and concludes on Friday, March 4, 2016 at 5:00 p.m.
3. You may vote for only one (1) candidate out of the two (2) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth¹.
5. Verification of your eligibility to vote in the Teaching Staff election will be determined by records provided by the HRIS.
6. Once the system has recognized you as a valid voter, you will be directed to the Teaching Staff ballot.

¹ Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

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7. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
8. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
9. After your vote is registered, you cannot access the ballot a second time.

Candidates' Statements

Tony Sinclair

Tony Sinclair wishes to promote a strong voice for the professional faculties on Governing Council. Past posts include: Chair of MIE Department, Graduate Coordinator; Chair of First-Year Engineering; Speaker of Engineering Faculty Council. Past committee and board memberships include: Graduate House; University Appeals Committee; University of Toronto Academic Board; University Planning & Budget Committee; SGS Executive Committee (Division III); UTFA Council; Canadian Engineering Accreditation Board (CEAB). He is a fellow of the Canadian Society of Mechanical Engineers, and has won several teaching awards with the Faculty of Applied Science and Engineering.

www.mie.utoronto.ca/faculty/sinclair/

Steven Thorpe

Integrity. Experience. Students.

As the incumbent representative of Teaching Staff, Constituency IV, I have served on the Academic and Business Boards, Committees on Academic Policy & Programs, Academic Appeals and as Chair of Planning and Budget Committee where I have gained valuable insight into program reviews and financial oversight of the University's affairs. My previous roles as Vice-Dean, Undergraduate and Associate Chair, Graduate Studies has provided me with the experience to address critical issues in governance facing our great University. I hope to continue to work with you to forge the leaders of tomorrow and create the best student experience.

<http://mse.utoronto.ca/faculty-staff/professors/thorpe/>

If you are ready to vote, please click:

<http://uoft.me/GCENGINEERINGTS>

Thank you for participating in this Governing Council Election