

Memorandum

To: Governing Council
Academic Board
Business Board
University Affairs Board
College of Electors
Council of Presidents
Principals, Deans, Academic Directors, and Chairs
Presidents of APUS, GSU, UTSU (SAC), UTMSU and SCSU
President, University of Toronto Faculty Association
Presidents of Employee Unions
University of Toronto Alumni Association Board of Directors

From: Anwar Kazimi, Chief Returning Officer

Date: January 18, 2016

Subject: **Candidates for the 2016 Governing Council and Academic Board Elections**

Please distribute this memorandum widely.

Governing Council Elections**Teaching Staff**

One seat for the following constituency has been filled by acclamation:

Constituency IC (Faculty of Arts and Science - Departments of Astronomy and Astrophysics, Cell and Systems Biology, Chemistry, Computer Science, Earth Sciences, Ecology and Evolutionary Biology, Mathematics, Physics, Psychology, Statistical Sciences, the Canadian Institute for Theoretical Astrophysics).

An election will be held for three teaching staff seats – one for **Constituency IV** (Faculty of Applied Science and Engineering) and the other two for **Constituency VI** (Faculty of Medicine) - will be held between **Monday, February 8 and Friday, February 19, 2016**.

Voting instructions will be sent by email at a later date to teaching staff members eligible to vote in these elections. Ballots will be mailed by January 29, 2016 to those teaching staff for whom email addresses are not listed on HRIS or on the election database. All online votes must be cast and mail ballots returned by Friday, February 19, 2016. Eligible teaching staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

Students

An election for eight student seats will be held between **Monday, February 8 and Friday, February 19, 2016**.

Full-time undergraduate students registered in the Faculty of Arts and Science, University of Toronto Mississauga, University of Toronto Scarborough, and the Professional Faculties (excluding postgraduate medical trainees), **part-time undergraduate students** and **graduate students** will be able to vote on U-elecT. Information will be sent to students by e-mail at a later date. Online votes must be cast by 5:00 p.m. on February 19, 2016.

Postgraduate medical trainees will be able to vote online between **Monday, February 8 and Friday, February 19, 2016**. Information about the online election will be sent by email.

Administrative Staff

An election for one administrative staff seat will be held between **Monday, February 8 and Friday, February 19, 2016**. Information about the online election will be sent by email to administrative staff at a later date. Ballots will be mailed the by January 29, 2016 to those administrative staff for whom University of Toronto email addresses are not listed on HRIS. All online votes must be cast and mail ballots returned by Friday, February 19, 2016. Administrative staff should be directed to contact me if they are entitled to participate in the elections but do not receive a paper ballot in the mail.

Academic Board Elections

Fifteen **Teaching Staff** seats have been filled by acclamation. There will be an election required for one Teaching Staff representative for the University of Toronto Mississauga.

Nominations will re-open at 12:00 noon on Thursday, January 21, 2016 and close at 5:00 p.m. on Wednesday, January 27, 2016 for a Teaching Staff representative from the Dalla Lana School of Public Health.

A list of the candidates is available from the website [here](#).

Please feel free to contact me (416-978-8427; anwar.kazimi@utoronto.ca) or the Deputy Returning Officer, Mr. Patrick McNeill (416-978-8428; patrick.mcneill@utoronto.ca), if you have any questions.

Thank you for supporting the Governing Council election process.