



# University of Toronto

OFFICE OF THE GOVERNING COUNCIL

## Notice of Appeal

TO: The Academic Appeals Committee of the  
Governing Council of the University of Toronto  
Simcoe Hall, Room 106  
University of Toronto  
Toronto, Ontario M5S 1A1  
Fax: (416) 978-8182

NAME OF APPELLANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E-MAIL \_\_\_\_\_

DAYTIME TELEPHONE # \_\_\_\_\_

FACULTY/COLLEGE: \_\_\_\_\_

DEGREE PROGRAM/YEAR: \_\_\_\_\_

STUDENT # \_\_\_\_\_

DATE OF LAST DECISION BEING APPEALED: \_\_\_\_\_

*(Please note that all applications for an appeal must be filed within 90 days of the date on which your Faculty/ College's appeal decision was communicated to you.)*

DECISION BEING APPEALED: \_\_\_\_\_

You MUST attach the following documentation to your Notice of Appeal. Please check off each item to ensure that your appeal documentation is complete:

- ( ) Copy of the decision you are appealing to the Academic Appeals Committee of Governing Council
  
- ( ) On a separate page or pages, a statement prepared by you or your counsel/representative, setting out:
  1. A statement of the remedy sought (ie: late withdrawal without academic penalty, etc.)
  2. A statement setting out the grounds of your appeal (ie: medical compassionate, etc.)
  3. A brief description of the background to the appeal (ie: in your own words describe what happened)

Have you retained a lawyer or will someone else be representing you at the appeal?

YES: ( ) NO: ( )

If yes, please complete the following:

Name of Counsel/representative: \_\_\_\_\_

Name of Law Firm (if applicable): \_\_\_\_\_

Counsel or representative's Telephone #: \_\_\_\_\_

Hearings normally are open to the public, in accordance with s. 9.(1) of the *Statutory Powers Procedure Act*, R.S.O. 1990, Chap. S.22, as amended:

An oral hearing shall be open to the public except where the tribunal is of the opinion that, ...b) intimate financial or personal matters or other matters may be disclosed at the hearing of such a nature, having regard to the circumstances, that the desirability of avoiding disclosure thereof in the interests of any person affected or in the public interest outweighs the desirability of adhering to the principle that hearings be open to the public, in which case the tribunal may hold the hearing in the absence of the public.

Please indicate below whether you are requesting a **closed** hearing. A closed hearing is not automatically granted upon request, but only in accordance with the above-quoted provision.

YES: ( ) NO: ( )

SIGNATURE OF APPELLANT \_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_