

**Memorandum to:** Governing Council  
Members of the Academic Board  
Members of the Business Board  
Members of the University Affairs Board  
Members of the College of Electors  
Principals, Deans, Academic Directors, and Chairs  
Professionals, Managers, and Confidential Staff  
President, UTFA  
Presidents of Employee Unions  
Presidents of APUS, GSU, UTSU (SAC), UTMSU and SCSU  
President, University of Toronto Alumni Association

**From:** W. David Wilson  
Chair, Presidential Search Committee

**Date:** November 19, 2012

**Re:** **Presidential Search Committee:**  
**(1) Position and Candidate Specification**  
**(2) Call for Nominations**

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### **(1) Position Specification**

I am pleased to inform you that the position and candidate specification developed by the Presidential Search Committee through its wide consultations beginning in July and ending in October is now available at

<http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=9108>.

The Committee is grateful for the active engagement of all in this process and the extensive input that was received. As a Committee, we feel confident that, to the greatest extent possible, the many dimensions of the University and of the position of President have been carefully considered and reflected as appropriate. Once again, thank you for your contribution.

### **(2) Call for Nominations**

The Search Committee welcomes nominations for the 16th President of the University of Toronto and asks for submissions by **December 3, 2012**. We expect that, through your nominations and through recruitment and advertising activities, the majority of names for consideration will be received by that time. Our consultants, Spencer Stuart, will be working actively with us in seeking nominations and recruiting excellent candidates for the position.

The President of the University of Toronto is required by statute to be a Canadian citizen, and all qualified candidates are encouraged to apply.

Nominations and applications, including the qualifications and accomplishments on the basis of which the individual merits consideration, should be submitted in confidence to:

Spencer Stuart  
One University Avenue, Suite 1900  
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Fax: 416-361-6118  
E-mail: [UofTPresident@spencerstuart.com](mailto:UofTPresident@spencerstuart.com)