

REMEMBER TO INCLUDE:
Signature, proof of citizenship, and required number of nominators
- otherwise the form will be invalid.

Submit nomination papers well before the **12:00 noon, Friday January 23, 2009** deadline!

THE GOVERNING COUNCIL OF THE UNIVERSITY OF TORONTO

Election Nomination Form 2009

ADMINISTRATIVE STAFF

Title: Dr. Professor Mrs. Mr. Ms Miss

Full Name of Nominee (Please print): _____

Name (as to appear on the ballot): _____

Job Title: _____

Faculty, Department and/or College: _____

University Mailing Address: _____

University Telephone Number: _____ Fax: _____

E-mail: _____

The above section must be COMPLETED IN FULL. Failure to do so may invalidate the nomination

Completed nomination forms should be returned to the Governing Council Office, Room 106, Simcoe Hall no later than **12:00 noon on Friday January 23, 2009**. Nominations received elsewhere or after this time will be invalid.

"**Administrative Staff**" means the employees of the University, University College, the constituent colleges and the federated universities who are not members of the teaching staff thereof.

***The University of Toronto Act* requires that members of Governing Council be Canadian citizens.**

- For valid nomination, attached to this form must be the **signatures of 20 nominators**, each including **printed full name and department**.
- The nominee and all nominators must be members of the Administrative Staff constituency.
- A nominator may nominate no more than one Administrative Staff candidate.

Inquiries may be directed to:

Nancy Smart, Chief Returning Officer, at 416-946-7663 or nancy.smart@utoronto.ca

Mae-Yu Tan, Deputy Returning Officer at 416-978-8794 or maeyu.tan@utoronto.ca

Alison Webb, Deputy Returning Officer at 416-978-8427 or alison.webb@utoronto.ca

Governing Council Elections Nomination Form 2009: Administrative Staff

- This form must be accompanied by one of the following, for which photocopies will be acceptable, as **documentary evidence of Canadian citizenship**: certificate of birth in Canada; certificate of citizenship; certificate of naturalization; Canadian certificate of registration of birth abroad; certificate of retention of Canadian citizenship; valid Canadian passport; a notarized statement to the effect that the nominee is a Canadian citizen. (**Note**: The Governing Council Office will make available such a statement for signature and, if requested sufficiently in advance, will arrange for its notarization. In the absence - other than casual - of the candidate from Ontario, the notarized statement may be made on his/her behalf by someone having personal knowledge of the facts where the means of knowledge are stated to the satisfaction of the Chief Returning Officer.)
- **It is the Nominee's responsibility to file a bona fide nomination.** Errors or irregularities in these papers constitute grounds for rejection of the nomination. Errors or irregularities may be corrected prior to the close of nominations. Please refer to the *Election Guidelines, 2009* for additional instructions. The Chief Returning Officer will attempt to notify candidates of the existence of any errors or irregularities during this period, but is not bound to do so. Candidates are advised to complete and submit their nomination papers early in the nomination period.
- **The campaign spending limit is \$800. Campaign expenses will be refunded up to a limit of \$600.** All candidates, other than those acclaimed, are required to submit receipts for all expenses including a statement of all donated goods and services. Candidates will be required to sign a sworn statement that all expenses have been disclosed and that the total represents the total amount of expenses. This sworn statement must be submitted by **5:00 p.m. on Friday April 17, 2009**. (See the *Election Guidelines, 2009* for full details.)
- The nominee may submit a **typewritten** biographical statement or other comments, up to a limit of 100 words. The candidate's name will not be counted in the 100-word total if placed at the beginning of the statement. Abbreviations and acronyms will be counted as one word. **This statement will be distributed with the ballots to all voters. If a statement exceeds 100 words in length, only the first 100 words will be printed.** It is emphasized that the submission of biographical or other comments is voluntary.

Signature of Nominee: _____

(Signature signifies possession of Canadian citizenship, willingness to stand as a candidate as indicated below, and approval of the statement, if any.) In the case of absence of the candidate from Ontario, see the *Election Guidelines, 2009* for instructions.

Administrative Staff Constituency:

Constituency I - 1 seat available

FOR WHICH AN ELECTION IS REQUIRED

D. Alli - term expires June 30, 2009

Governing Council Elections Nomination Form 2009: Administrative Staff

The Undersigned hereby nominate _____ as a candidate for election in the Administrative Staff Constituency, to serve for a three-year term (July 1, 2009 to June 30, 2012) on the Governing Council of the University of Toronto. .

Nominators must be members of the Administrative Staff Constituency, meaning the employees of the University, University College, the constituent colleges and the federated universities who are not members of the teaching staff thereof.

PRINTED FULL NAME	DEPARTMENT	SIGNATURE
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____
16. _____	_____	_____
17. _____	_____	_____
18. _____	_____	_____
19. _____	_____	_____
20. _____	_____	_____

The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering Governing Council elections. At all times it will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*. If you have questions, please refer to <http://www.utoronto.ca/privacy> or contact the Chief Returning Officer.