



## Memorandum

**To:** Governing Council  
Academic Board  
Business Board  
University Affairs Board  
College of Electors  
Principals, Deans, Academic Directors, and Chairs  
Professional/Managerial and Confidential Staff  
Association of Part-time Undergraduate Students  
Graduate Students' Union  
Scarborough Campus Students' Union  
University of Toronto Students' Union  
University of Toronto Faculty Association  
United Steelworkers of America  
University of Toronto Alumni Association

**From:** Nancy Smart, Chief Returning Officer

**Date:** December 16, 2008

**Subject: 2009 Governing Council and Academic Board Nominations for Election**

Nominations for elections to Governing Council and Academic Board open at **12:00 noon on Friday January 9, 2009**. Nomination forms will be available as of January 9<sup>th</sup> on the website below:

- <http://www.governingcouncil.utoronto.ca/elections.htm>
- Office of the Governing Council, Room 106, Simcoe Hall

Prospective candidates are strongly encouraged to review the *Elections Guidelines, 2009*, at: <http://www.governingcouncil.utoronto.ca/Assets/Boards+and+Committees/University+Affairs+Board/2008-2009+Academic+Year/a1104-6iii.pdf>. These *Guidelines* provide important information regarding nominator and nominee eligibility requirements, allowable campaign expenses, campaign principles, et cetera.

A summary of the work of the Governing Council and the Academic Board, respective nomination closing dates, and seats open for election are provided below. Further information is available at: <http://www.governingcouncil.utoronto.ca/home.htm>.

**Please note: The University of Toronto Act requires that members of the Governing Council be Canadian citizens.**

If you have any questions, please contact the Chief Returning Officer, Ms Nancy Smart (416-946-7663; [nancy.smart@utoronto.ca](mailto:nancy.smart@utoronto.ca)) or the Deputy Returning Officers, Ms Mae-Yu Tan (416-978-8794; [maeyu.tan@utoronto.ca](mailto:maeyu.tan@utoronto.ca)) or Ms Alison Webb (416-978-8427; [alison.webb@utoronto.ca](mailto:alison.webb@utoronto.ca)).

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## **Governing Council**

Governing Council is the senior governing body of the University, responsible for overseeing the academic, business, and student affairs of the University. Matters approved by the Council and its Boards include:

- Campus and student services
  - Major changes in academic programs and units
  - Policies on admissions and awards, tuition and ancillary fees, research, & grading practices
  - Multi-year budget guidelines and capital plans
  - Resource allocation in support of the University's priorities
  - Appointment of senior administrators
  - Acquisition and/or disposal of assets
- i. Administrative Staff, Student, and Teaching Staff Seats - Nomination Period: January 9, 2009 to January 23, 2009**

The following seats on the Governing Council are open for election:

- 1 administrative staff seat, for a three-year term: July 1, 2009 to June 30, 2012
- 5 teaching staff seats, each for a three-year term: July 1, 2009 to June 30, 2012
- 4 full-time undergraduate student seats, each for a one-year term: July 1, 2009 to June 30, 2010
- 2 part-time undergraduate student seats, each for a one-year term: July 1, 2009 to June 30, 2010
- 2 graduate student seats, each for a one-year term: July 1, 2009 to June 30, 2010

**ii. Alumni Seats – Nomination Period: January 9, 2009 to February 23, 2009**

There are 2 alumni seats open for election, each for a three-year term: July 1, 2009 to June 30, 2012.

## **Academic Board**

The Academic Board of the Governing Council is composed of 117 members, 48 of whom are elected teaching staff. Members are elected for three-year terms, beginning July 1, 2009 to June 30, 2012. The Board is responsible for approving:

- Admissions and awards policies
  - Establishment of new academic programs
  - Establishment, termination or restructuring of academic units
  - Academic appointments policy
  - Budget guidelines and annual budgets
  - Capital plans and projects
  - Curriculum and academic regulations
  - Academic discipline
  - Research policy
- i. Teaching Staff Seats – Nomination Period: January 9, 2009 to January 23, 2009**
- The following seats on the Academic Board are open for election:
- Applied Science and Engineering: 1 seat
  - Arts and Science: 5 seats
  - Dentistry: 1 seat
  - Forestry: 1 seat
  - Medicine: 3 seats
  - Music: 1 seat
  - OISE/UT: 1 seat
  - Pharmacy: 1 seat
  - UTM: 1 seat
  - UTSC: 1 seat
- ii. Librarian Seat – Nomination Period: January 9, 2009 to January 23, 2009**
- There is one Librarian seat on the Academic Board open for election.