



## Tip Sheet for Prospective Candidates in the 2011 Governing Council Student Elections

Thank you for considering participating in the 2011 Governing Council elections. Provided below are a few tips that we hope will be helpful for you as you prepare to run in the elections.

### General Tips

- If you haven't already done so, we suggest that you **attend a meeting** of the Governing Council or one of its Boards and Committees to get a better sense of University governance. The 2010-2011 meeting schedule is available at <http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Homepage+Icons/bydobs.pdf>.
- You can find **key dates** in the 2011 Election Schedule (page 17 of the [Election Guidelines 2011](#)).
- While only five **nominators** are required to sign your nomination form, it is wise to get additional nominators in case there is a problem with any of the first five. Be sure to ask all of your nominators whether they belong to your constituency before having them sign your form. For example, if you are running as a part-time undergraduate student, make sure each of your nominators is also a part-time undergraduate student.
- Read the **checklist** attached to the nomination form to be sure you understand how to properly complete the form. (This will be available as of January 7, 2011 on the website listed below. <http://www.governingcouncil.utoronto.ca/elections.htm>)
- No two candidates in the **Full-Time Undergraduate Students** Constituency I can be elected from the same Arts and Science college, federated university, or UTM or UTSC. There is a similar restriction for Constituency II. See pps. 40-43 of the *Guidelines*.
- You may prepare a **campaign website** and include the URL in the statement that you may submit to the Chief Returning Officer (CRO) by January 21, 2011, but you may not make the website public until the start of the campaign period. If you make the website public too early, you will be charged with a campaign violation.
- You are permitted to submit a request for **reimbursement of election expenses** incurred between Thursday, January 27 and Friday, March 11, 2011. You must submit official receipts for all expenses. See pps. 58-59 of the *Guidelines*.

### Campaigning

- During the campaign period (February 17 – March 11, 2011), you and your representatives are asked to conduct an **honourable campaign**, to be respectful of other candidates and University property, and to avoid making frivolous or vexatious complaints to the CRO. See pps. 83-89 of the *Guidelines*.
- You may get **endorsements** from various campus organizations as of Thursday, January 27, 2011 at 3:00 p.m., but you may not advertise any endorsement until the beginning of the campaign period. As well, you may prepare but not publicize campaign material until Thursday, February 17, 2011.
- You must notify the CRO in writing of any **web-based campaign materials** that you use and provide the CRO with viewing access to your campaign material. See page 85 of the *Guidelines*.

*We hope that your involvement in the elections process is a positive experience.*

**Questions or comments?** Contact the Chief Returning Officer, Mr. Anwar Kazimi ([anwar.kazimi@utoronto.ca](mailto:anwar.kazimi@utoronto.ca); 416-978-8427) or the Deputy Returning Officer, Ms Mae-Yu Tan ([maeyu.tan@utoronto.ca](mailto:maeyu.tan@utoronto.ca); 416-978-8794).