

# The Position of Chancellor of the University of Toronto

## Statutory Requirements of the University of Toronto Act, 1971

The Chancellor will be elected by the alumni in a manner to be determined by the Governing Council. The Chancellor shall serve for a term of three years, commencing on the 1<sup>st</sup> day of July of the year in which he/she is elected, and will hold office until his/her successor is elected. The Chancellor is eligible for re-election for one additional term of three years.

The Chancellor must be a Canadian Citizen.

### **Responsibilities**

Under the *Act*, the Chancellor serves as chair of Convocation, and confers all degrees of the University. The Chancellor is also the titular head of the University, and, with the President and the Chair and Vice-Chair of the Governing Council, represents the University to the external community. In this role, the Chancellor is an advocate for the vision of the University as it is articulated by the President and endorsed by the Governing Council. He/she plays an essential ambassadorial role in advancing the University's interests within the local, provincial, national and international arenas.

### **Attributes**

The Chancellor will be a distinguished person with a record of demonstrated excellence in his/her chosen field and in service to the community. Ideally, the Chancellor will be an individual whose reputation and experience will assist the Chair of the Governing Council and the President in "opening doors" both nationally and internationally.

Over the last forty years, the Chancellors have been:

2006-2012
2003-2006
1997-2003
1991-1997
1986-1991
1980-1986
1977-1980
1974-1977
1971-1974

COE CSC Chancellor Position Description Sept 2011.doc Updated October 17, 2011

#### Position of Chancellor of the University of Toronto

Expectations of the Chancellor include the following:

- Demonstrated passion for the University of Toronto
- Strong public presence and profile
- Well-developed relationship-building skills
- Evidence of ability to fulfill the ceremonial requirements of the position desire, energy and stamina; a student-friendly presence or demeanour; and a high level of ease and comfort with ceremony
- Integrity and commitment to inclusiveness.

Desired attributes are summarized below:

# a) Relationship to the University

Ideally, the Chancellor will have an established relationship with the University. Preferably a graduate of the University, the Chancellor will demonstrate an unquestioned commitment to the University. He/she will exemplify and symbolize the University by his/her conduct and the standards he/she sets. The Chancellor will understand and be sensitive to the needs and concerns of all estates of the University, and will share the President's commitment to equity, excellence and diversity.

### b) Relationship to the University's Communities

The Chancellor will have experience and contacts which add to those of the Chair and Vice-Chair of the Governing Council, the President and the Vice-Presidents. He/she will be an individual who has a professional and personal profile which will facilitate the administration's efforts to make the case for public research universities in government and other arenas. The Chancellor will add to the ability of the University's senior officers to represent and respond to the diverse interests found among the University's members, alumni and friends.

### c) Ceremonial Activities

The Chancellor will be comfortable with and adept at ceremony and generally familiar with protocol in university and government settings. The Chancellor presides at convocation ceremonies of the University, currently twenty-four Convocations held in June and another seven in November. In addition, the Chancellor is called upon to attend, to host, or to speak at a number of events throughout the year. At the Spring reunion, the Chancellor presents the Chancellor's Medal to all those who are celebrating their 55<sup>th</sup>, 60<sup>th</sup>, 65<sup>th</sup>, 70<sup>th</sup> or 75<sup>th</sup> anniversary of Convocation. This past spring, a total of 204 of these medals were awarded. The Chancellor also presents the Chancellor's Award, one of the University's awards of excellence, to an administrative staff member who has made an outstanding contribution to the University. As well, the Chancellor presents, together with the President, Arbor Awards to recognize alumni who

Position of Chancellor of the University of Toronto

have provided outstanding personal service to the University. The Chancellor is expected to attend the University of Toronto Alumni Association general meeting as well as President's Circle events.

# d) Fundraising Activities

The Chancellor works closely with the President and the Vice-President, Advancement, and will be active, visible, and credible in fundraising campaigns and have connections and access to public and/or private funders. The Chancellor must have the respect of many of the corporate/foundation/special interest groups with which the University must cultivate and maintain relations.

# e) Community Outreach

The Chancellor will be an articulate and effective communicator, comfortable in a wide variety of public and private settings and across a diverse range of audiences.