



MEMORANDUM

To: Members of the Executive Committee

From: Cristina Oke, Acting Committee Secretary

Date: October 11, 2011

Re: Material for Meeting of October 19, 2011 at 12:00 p.m.

(a) Agenda Package

Enclosed is the agenda package for the meeting of the Executive Committee to be held on Wednesday, October 19, 2011 at 12:00 p.m. in the Board Room, 2nd floor, Simcoe Hall. Lunch will be served. Additional documentation will be forthcoming as soon as it is ready for distribution. Non-confidential documentation will also be available on the Governing Council website at <http://www.governingcouncil.utoronto.ca/bac/ex/2011.htm>.

(b) Confirmation of Meeting Attendance

If you have not already done so, please confirm your attendance at this meeting by email to governing.council@utoronto.ca, or by telephone to Ms Rena Parsan at (416-978-6576).

Thank you.