



Checklist for Governing Council and Academic Board Nomination Forms	
✓	Item
<input type="checkbox"/>	Carefully read the <i>Election Guidelines 2012</i> available at http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Elections/2011+Elections/elect2012.pdf Please pay particular attention to Appendix A: Guidelines for Campaigning and Enforcement of the <i>Election Guidelines 2012</i> (pps. 98-103).
<input type="checkbox"/>	Identify your constituency (e.g. administrative staff, full-time undergraduate student, teaching staff, etc.) and ensure that you will remain a member of that constituency if elected. See pps. 16-17 of the <i>Guidelines</i> for definitions.
<input type="checkbox"/>	If you are submitting a nomination form to serve on the Governing Council , attach evidence of Canadian citizenship with your nomination form. Refer to the Nomination Process section of the <i>Guidelines</i> to view a list of acceptable documents.
<input type="checkbox"/>	Complete in full the personal information section of the nomination form. Please type or print clearly.
<input type="checkbox"/>	Nominees for Governing Council must ensure that at least five members of their constituency sign the nomination form. Each nominator must include his/her printed full name (and student number if applicable) on the nomination form. Because some signatures may be declared invalid, you are encouraged to have additional nominators sign your form. Please refer to the Nomination Process – Nominators section of the <i>Guidelines</i> . Nominees for Academic Board are required to have at least three nominators.
<input type="checkbox"/>	If you submit the optional statement, please attach a printed copy to the completed nomination form. You are also encouraged to send a copy of the same statement by email to the Chief Returning Officer (anwar.kazimi@utoronto.ca) by Friday, January 20, 2012, at 5:00 p.m. Refer to the Nomination Process – Nominee’s Statement section of the <i>Guidelines</i> for more information.
<input type="checkbox"/>	Sign the nomination form.
<input type="checkbox"/>	Submit a fully completed nomination form and accompanying documentation to the Office of the Governing Council, Simcoe Hall, 27 King’s College Circle, Room 106 by Friday, January 20, 2012, at 5:00 p.m.
Contact the Chief Returning Officer (by email at anwar.kazimi@utoronto.ca or by phone at 416-978-8427) or the Deputy Returning Officer (by email at maeyu.tan@utoronto.ca or by phone at 416-978-8794) if you have any questions.	

On Thursday, January 26, 2012 at 3:00 p.m., the names of all candidates will be announced using a method selected by the Chief Returning Officer.

Thank you for your interest in participating in governance of the University of Toronto.