



Memorandum to: Governing Council
Academic Board
Business Board
University Affairs Board
UTM Campus Council
UTSC Campus Council
Principals, Deans, Academic Directors and Chairs
Professionals, Managers and Confidential Staff
President of UTFA
Presidents of Employee Unions
Presidents of APUS, GSU, SCSU, UTMSU and UTSU

From: Professor Meric Gertler, President

Date: January 28, 2016

Re: **Advisory Committee on the Appointment of a Vice-President, Human Resources & Equity**
(1) Position Profile
(2) Call for Nominations/Applications

(1.) Position Profile

I am pleased to inform you that the position profile developed by the Advisory Committee on the Appointment of a Vice-President, Human Resources & Equity is now available at <http://uoft.me/VPHRexSearch2015-2016>.

The Committee appreciates the input that was received from the University community and related stakeholders which helped inform the development of the position profile.

(2.) Call for Nominations/Applications

The Advisory Committee welcomes nominations for the Vice-President, Human Resources & Equity and will begin its consideration of individuals immediately.

Nominations for potential candidates can be submitted via the online form available at <https://uoftgc.wufoo.com/forms/vp-human-resources-equity-candidate-nominations/>

Applications can be submitted in confidence to Ms Heather Ring, Partner, Caldwell Partners, at hring@caldwellpartners.com.

Questions may be directed to the Secretary, Ms Sheree Drummond, at sheree.drummond@utoronto.ca or 416-978-8425, or to Ms Heather Ring at hring@caldwellpartners.com or 416-934-2210.