

**Memorandum**

**To:** Academic Board  
Elections Committee  
Faculty of Arts and Science  
Faculty of Medicine  
Ontario Institute for Studies in Education (OISE)  
University of Toronto Faculty Association

**From:** Anwar Kazimi, Chief Returning Officer

**Date:** September 15, 2015

**Subject:** Call for Nominations – Three (3) Teaching Staff Seats on Academic Board

Nominations for the by-elections for the following **teaching staff seats** on the Academic Board will be accepted between **Tuesday, September 15, 2015 at 12:00 p.m. and Tuesday, September 22, 2015 at 5:00 p.m.**

- Faculty of Arts and Science: 1 seat (effective immediately to June 30, 2018)\*
- Faculty of Medicine: 1 seat (effective immediately to June 30, 2016)\*
- Ontario Institute for Studies in Education: 1 seat (effective immediately to June 30, 2018)\*

*\*Departmental Criteria*

*For constituencies with more than one elected member on the Academic Board, no more than one person shall be elected from each department or equivalent unit within the particular constituency. As such, teaching staff members from the following departments are **ineligible** to submit a nomination for this by-election.*

<i>Arts and Science</i>	<i>Cell &amp; Systems Biology; Chemistry; Economics; Geology; Germanic Language and Literature; History; Medieval Studies; Munk School of Global Affairs; Philosophy; Physics; Religion; Sociology; Spanish and Portuguese; Statistical Sciences</i>
<i>Medicine</i>	<i>Biochemistry; Immunology; Laboratory Medicine &amp; Pathobiology; Molecular Genetics; Occupational Science &amp; Occupational Therapy; Otolaryngology; Psychiatry; Physical Therapy; Physiology; Speech-Language Pathology</i>
<i>OISE</i>	<i>Applied Psychology and Human Development; Department of Curriculum, Teaching and Learning</i>

The Nomination form is available here <http://uoft.me/ABNominationSep2015> and from the Office of the Governing Council, Room 106, Simcoe Hall.

Please encourage teaching staff whom you feel would make a valuable contribution to University governance to consider running as a candidate in the upcoming elections. Prospective candidates are advised to review the *Elections Guidelines, 2015*.

The **Academic Board** is composed of 123 members, 51 of whom are elected teaching staff. The Board is responsible for such matters as admissions and awards policies; establishment of new academic programs; establishment, termination, or restructuring of academic units; academic appointments policy; budget guidelines and annual budgets; capital plans and projects; curriculum and academic regulations; academic discipline; and research policy. Comprehensive information about the Governing Council and the Academic Board is available at: <http://www.governingcouncil.utoronto.ca/home.htm>

Additional information about serving on the Academic Board may be obtained by contacting the Chief Returning Officer, Mr. Anwar Kazimi (416-978-8427; [anwar.kazimi@utoronto.ca](mailto:anwar.kazimi@utoronto.ca)) or the Deputy Returning Officer, Mr. Patrick McNeill (416-978-8428; [patrick.mcneill@utoronto.ca](mailto:patrick.mcneill@utoronto.ca)).

Thank you.