



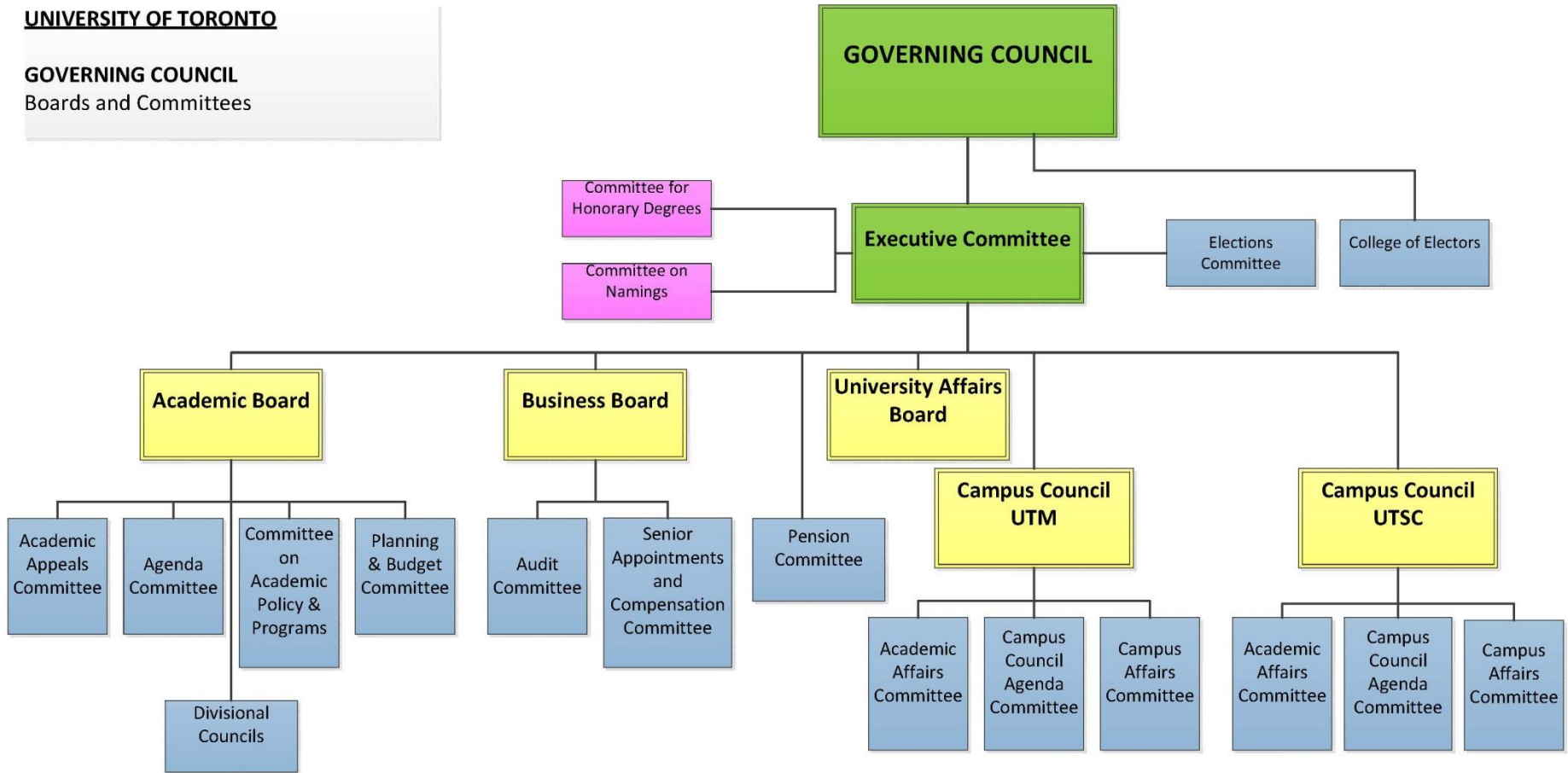
Committee on Academic Policy and Programs

Welcome & Orientation

September 16, 2015

UNIVERSITY OF TORONTO

GOVERNING COUNCIL
Boards and Committees



Structure

Function

Governing Council

Final approval of major policy recommendations.

Executive Committee

Determination of GC agendas and review of committee recommendations to ensure completeness of investigation and consideration (substantive issues not re-debated).

Boards
(Academic, Business & University Affairs)

Discussion and consideration of recommendations for approval by the Board, or for approval by GC.

Committees

Detailed review of proposals and alternatives; consideration of recommendations for approval by the Boards and/or recommendation to the Governing Council.

Administrative Officers

Initial investigation and development of proposals and alternatives.

The Committee approves:

Admissions Policy:

- New divisional policies or major amendments that affect the entire Division.

Awards Policies and Practices:

- minor amendments.

Academic Regulations:

- minor amendments to University-wide policies;
- amendments to divisional policies that would have a major affect on the division.

The Committee approves:

New Academic Programs:

- undergraduate programs within a degree as defined by the University of Toronto Quality Assurance Process;
- graduate diploma programs;
- collaborative graduate programs.

Closure of Academic Programs:

- graduate diploma programs;
- collaborative graduate programs in existing graduate programs;
- closure of undergraduate programs.

Committee on Academic Policy and Programs

The Committee recommends approval to the Academic Board for:

- University-wide policies and amendments to policies on Admissions.
- Establishment, termination or major amendments to University-wide policies on Awards or Academic Regulations.
- Academic Program Proposals: new undergraduate programs leading to new degrees; new graduate programs and degrees; closure of existing degrees and programs.

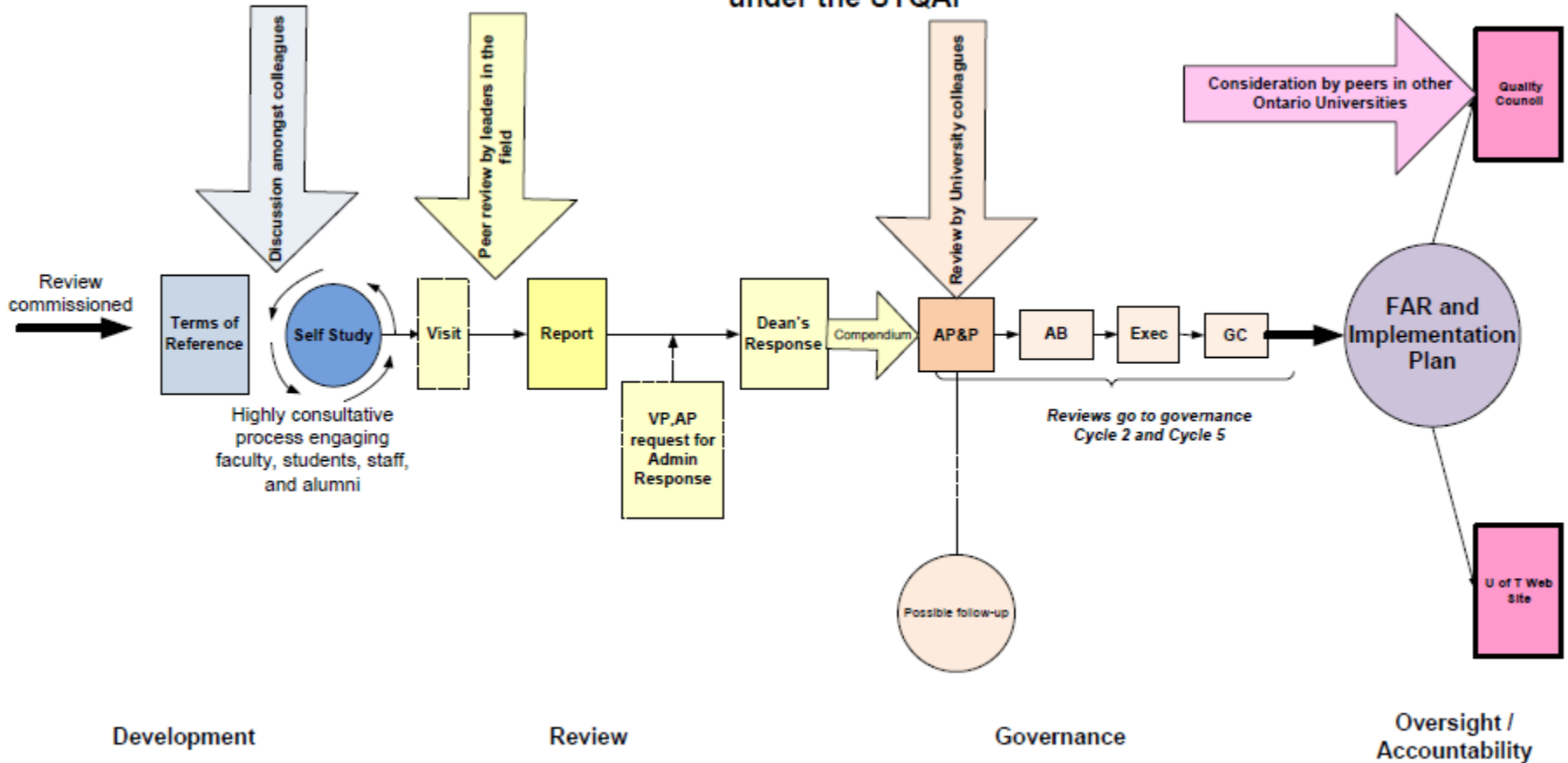
Committee on Academic Policy and Programs

Responsibilities include monitoring other academic matters (examples):

- Annual Report on Student Awards Established, Amended or Withdrawn;
- Annual Report on Major Modifications to Existing Programs;
- Annual Report on Transcription Notifications approved by Divisional Councils;
- Report on Student Financial Support;
- Reviews of Academic Programs and Units.

Items received for information

Review of Units and their programs under the UTQAP

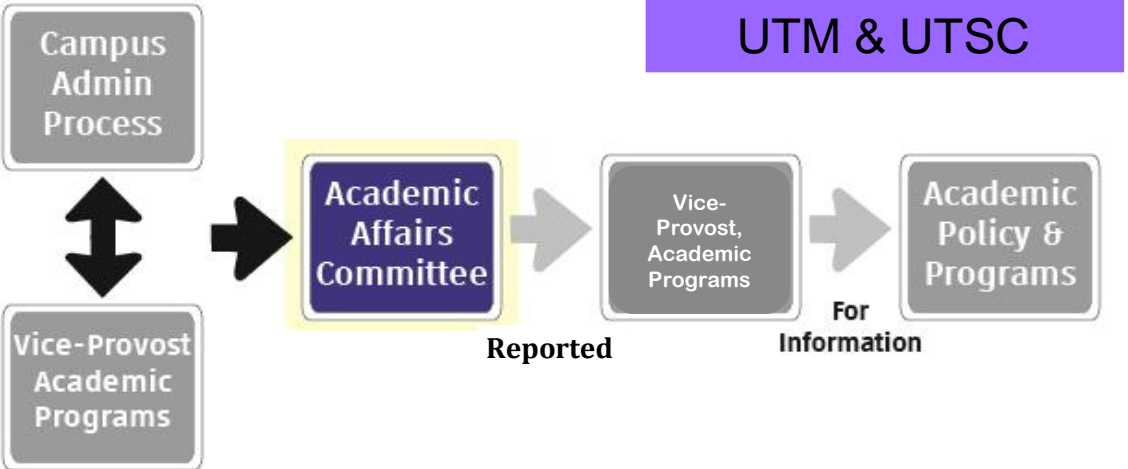
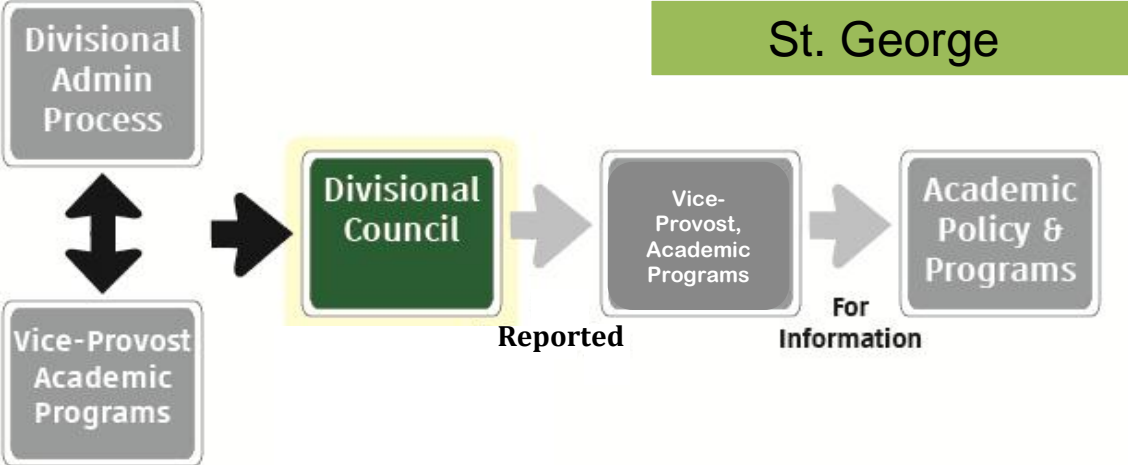


1. Follow-up Reports from previous meetings

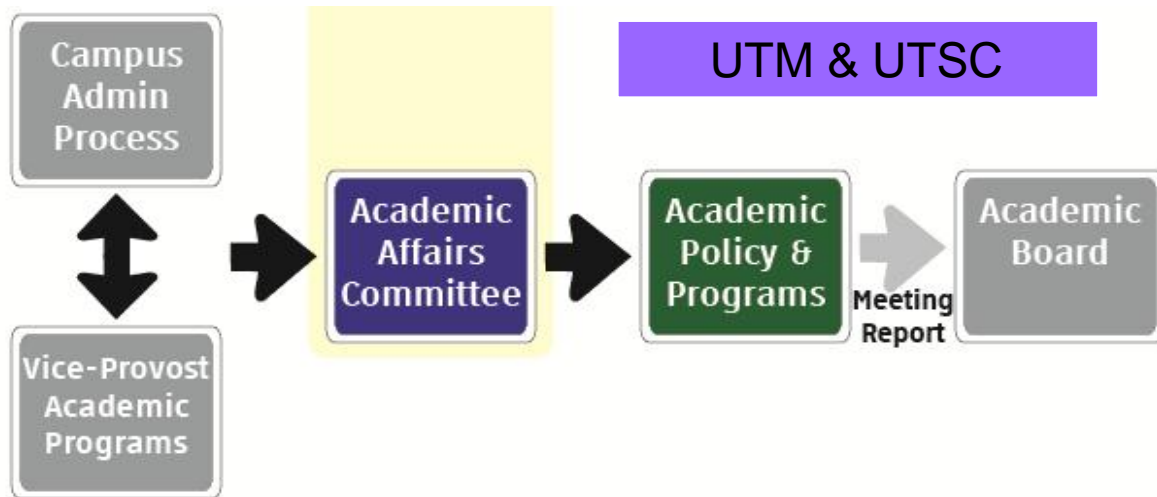
2. New Reviews

- Compendium of reviews submitted by Office of the Vice-Provost, Academic Programs (Cycles 2 & 5).
- Contains review report and Dean's response for all reviews being brought forward.
- Role of Committee is to ensure:
 - reviews are conducted in line with the University's policy and guidelines;
 - the Provost's Office has managed the review process appropriately;
 - all issues relative to the quality of academic programs have been addressed or that there is a plan to address them;
 - Committee can make recommendations concerning the need for a follow-up report.

Academic Program Major Modification



New Undergraduate Program



New Graduate Program

St. George



UTM & UTSC



Committee on Academic Policy and Programs

Duties of Members:

- *Serve the best interests of the University, not a particular estate.*
- *Become familiar with the Committee website and use of “Diligent Boards”.*
- *Review documentation prior to the meeting and request clarification and additional information, if necessary.*
- *Participate in discussion and listen respectfully to others.*
- *If you have substantive questions about an item, please contact the Committee Secretary in advance of the meeting.*

Cover Sheets

- 1 General
- 2 Header Information
- 3 Sponsor & Presenter
- 4 Jurisdictional Information
- 5 Previous Action Taken
- 6 Highlights
- 7 Recommendation



FOR RECOMMENDATION

CONFIDENTIAL

CLOSED SESSION

TO: Name of Governance Body

SPONSOR: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address

PRESENTER: Name, Position, Division/Department/Unit
CONTACT INFO: Phone Number, Email Address

DATE: Date Prepared for Date of Meeting

AGENDA ITEM: Item Number

ITEM IDENTIFICATION:

The full name of item as listed on the agenda appears here.

JURISDICTIONAL INFORMATION:

Jurisdictional information related to the item and the Governance Body's role is specified here.

GOVERNANCE PATH:

1. Entry Point Governance Body (Date of Meeting)
2. This Governance Body (Date of Meeting)
3. Next Governance Body (Date of Meeting)
+ Governance Body (Date of Meeting)
+ Governance Body [For Information] (Date of Meeting)
4. Final Governance Body (Date of Meeting)

PREVIOUS ACTION TAKEN:

Previous action taken is delineated here.

HIGHLIGHTS:

In respect of the Body's terms of reference, the highlights of the proposal are summarized here.

FINANCIAL IMPLICATIONS:

The financial implications of the proposal are outlined in this section.

RECOMMENDATION:

Be It Recommended to the Next Governance Body.

THAT the action be taken, to be effective on the date specified.

DOCUMENTATION PROVIDED:

First Document Name
Second Document Name

Committee on Academic Policy and Programs

QUESTIONS

