

**UNIVERSITY OF TORONTO MISSISSAUGA CAMPUS COUNCIL  
REPORT NUMBER 11 OF THE CAMPUS AFFAIRS COMMITTEE**

**APRIL 27, 2015**

To the Campus Council,  
University of Toronto Mississauga

Your Committee reports that it held a meeting on April 27, 2015 at 4:10 p.m. in the Council Chambers, William G. Davis Building, at which the following were present:

Dr. Joseph Leydon, Chair  
Professor Deep Saini, Vice-President &  
Principal  
Mr. Arthur Birkenbergs  
Mr. Jeff Collins  
Ms Donna Coulson  
Mr. Dario Di Censo  
Mr. Paul Donoghue, Chief Administrative  
Officer  
Dr. Giovanni Facciponte  
Professor Hugh Gunz  
Ms Melissa Holmes  
Ms Megan Jamieson  
Ms Simone Laughton  
Mr. Leonard Lyn  
Professor Amy Mullin, Vice-Principal Academic  
and Dean  
Mr. Mark Overton, Dean of Student Affairs  
Ms Judith Poë  
Mr. Moe Qureshi  
Mr. Andy Semine  
Ms Amber Shoebridge  
Professor Jumi Shin

Professor Steven Short

**Regrets:**

Professor Jennifer Carlson  
Professor Philip Clark  
Mr. Nykolaj Kuryluk  
Mr. Taeho Lee  
Ms Minahil Minhas  
Ms Maria Rabbat  
Ms Anya Todic  
Dr. Gerhard Trippen  
Professor Anthony Wensley

**Non-Voting Assessors:**

Mr. Dale Mulling, Assistant Dean, Students &  
International Initiatives

**In Attendance:**

Mr. Malcolm Lawrie, Assistant Vice-President, University Planning Design & Construction  
Ms Felicia Phan, Peer Health Educator

**Secretariat:**

Ms Cindy Ferencz Hammond, Director of Governance, Assistant Secretary of the Governing Council  
Ms Mariam Ali, Committee Secretary  
Mr. Patrick McNeill, Acting Assistant Secretary of the Governing Council

**1. Chair's Remarks**

The Chair welcomed members to the meeting and reflected on the Committee's work this past year. The Chair provided an overview of the Committee's decisions and items for consideration, which included Service Ancillaries, two capital projects, operating plans for the UTM Student Services and compulsory non-academic incidental fees for student services and student societies. The Committee also received presentations on important topics to the university community such as student housing and residence, food services and student financial aid. The Chair thanked members for their contributions during the year and

for continuing to show great interest and provide valuable advice on matters that fell within the terms of reference of the CAC.

## **2. UTM Peer-to-Peer Leadership Opportunities: Mr. Mark Overton, Dean of Student Affairs**

The Chair invited Mr. Mark Overton, Dean of Student Affairs to present on the Peer-to-Peer leadership opportunities available at UTM. Mr. Overton noted that Peer to Peer leadership opportunities occurred in many different settings, including student clubs in roles as officers, through teaching as well as team-based athletic opportunities. His presentation highlighted some examples of student and peer-to-peer impact in formalized groups. Mr. Overton advised members that Campus Experience Leaders (CELs) were upper year students who had mentoring and leadership experience and were knowledgeable about the campus. CELs participated during the summer months in new student advising sessions with the Office of the Registrar and welcomed new students through telephone calls or social media. They also acted as peer mentors for smaller groups, in a role similar to Dons for residence, but for commuter students. Mr. Overton noted the great success of Facilitated Study Groups which were established in 2003 in collaboration with the Robert Gillespie Academic Skills Centre. These group sessions provided students with opportunities to study discipline-related material and were led by Peer Facilitators. The third example Mr. Overton provided was that of the AccessAbility Peer Mentor program which connected first and second year students registered with the AccessAbility Resource Centre with upper year students. There had been particular interest in this from students with Autism Spectrum disorder and learning and mental health disabilities, as it helped participants engage with others in meaningful and practical ways.

Mr. Overton introduced Ms Felicia Phan, Coordinator, of the *Leave the Pack Behind* program to discuss the peer model's impact. Ms Phan informed members that Peer Health Educators like herself organized weekly events to speak to students about healthy and active living and mental health, and taught techniques to students to adopt positive behaviors in realistic ways. Ms Phan noted that peers were able to connect better with students and this made it more likely that healthier behaviors would be adopted. Ms Phan noted that as a Peer Health Educator herself, she was able to impact the undergraduate experience of the students she connected with, which made their time at UTM more meaningful.

In response to a member's question, Ms Phan noted that Peer Health Educators spent 20 hours during walkabouts on campus, and would interact with approximately 100 students in a week. In response to another member's question, Ms Phan noted that that sexual health initiatives were now offered through a counselling program at the Sex Education Centre. Ms Phan also noted in response to a member's question that the number of student interactions, number of distributed resources and declaration forms with individual student progress, were all tracked and the information was then forwarded to the Ministry of Health and Long Term Care.

## **3. Capital Project: University of Toronto Mississauga Biology Greenhouse – Total Project Cost and Project Schedule**

The Chair advised members that the Committee considered project planning reports and recommended to the UTM Campus Council approval in principle of such projects as was determined by the *Policy on Capital Planning and Capital Projects*. The Chair reminded members that nonfinancial aspects of the project planning reports were considered in open session and financial aspects including overall costs and amounts derived from various sources were considered in camera. The Chair informed members that the Project Planning Report dated October 12, 2013 was recommended for approval by this body on November 11, 2013 and by the UTM Campus Council on December 9, 2013. The project had been approved in principle by the Academic Board and confirmed by the Executive Committee at its meeting on March 27, 2014. Business Board approved the execution of project at its meeting on January 27, 2014. The chair advised members, since that

time the total project cost (TPC) had increased and as such, according to the *Policy on Capital Planning and Capital Projects*, the same authority, which provided the original authorization, must approve the revised budget. The Chair invited Mr. Malcolm Lawrie, Assistant Vice-President, University Planning Design & Construction to present the item.

Mr. Lawrie reviewed the revised schedule for the project, and emphasized for members that the project scope and size had not changed. He explained that the revised schedule would include governance consideration as of June, 2015 with a re-tender that would open on April 24, 2015. The greenhouse would be fully operational for occupancy in August, 2016.

In response to a member's question, Mr. Donoghue advised there would be minimal disruption to Parking Lot 9 during construction; this had been accounted for previously in the project planning report.

#### **4. Annual Report (2014): UTM Campus Police**

The Chair reminded members that the Committee received annually reports on services within its areas of responsibility including campus police services. These reports were then submitted to the University Affairs Board for information. The Chair invited Mr. Robert Messacar, Manager, Campus Police Services, to present<sup>1</sup> the item. Mr. Messacar advised members that the agreement between the University and the Peel Regional Police Services Board guided and defined much of the Campus Police relationship with the Peel Regional Police Service. He also advised members on the duties and responsibilities of the 14 Special Constables. The Annual Report included a statistical overview of crime occurrences and other activity for incidents over the past three years, details on training and recruitment, community policing activities and other support services. Mr. Messacar informed members of the community the philosophy on which Campus Police Services operates was community based policing. This approach focused on encouraging approachability of officers, emphasizing proactive intervention rather than punitive measures as well as involvement in numerous outreach and liaison programs. Mr. Messacar noted the future hires planned and that the financial implications for these had been addressed in the current operating budget.

A member asked if there was specialized training for staff regarding increased demands in helping students with mental disabilities. Mr. Messacar advised that officers were provided this information during standard training, but that staff was also enrolled in courses specifically to deal with crisis intervention and recognition of emotionally disturbed persons. Mr. Mark Overton also noted that Campus Police Services had a collaborative relationship with the Health and Counselling Centres.

A member asked if part-time students would be considered for the Building Patroller positions available. Mr. Messacar advised that applicants would need to be licensed security guards. Another member asked how physical security systems would be linked to the IT infrastructure. Mr. Paul Donoghue stated that there were many stakeholders involved in the process of establishing a coherent physical security system on campus, which included IT, construction and others, and that it would be the role of the Assistant Manager, Physical Security to manage this collaboration.

#### **5. Annual Report (2014-15): Recognized Campus Groups**

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<sup>1</sup> A copy of the presentation is attached as Attachment A.

The Chair advised members the Committee received an annual report on the recognition of campus groups. In response to a member's question, Mr. Overton advised that funding was primarily allotted to campus groups through the UTM Student Union, however recognition would allow campus groups to receive in-kind donations such as audio-visual support, room bookings, etc. A member noted that there were 23 groups under consideration and inquired into the reason behind that number. Mr. Overton stated that primarily groups had started their applications, but did not complete them, or had affiliated with other student groups.

## **6. Report from the Equity and Diversity Office**

The Chair invited Ms Nythalah Baker, Equity and Diversity Officer, to provide a report on the Equity and Diversity Office<sup>2</sup>. Ms Baker provided members with an overview of the Office, which included services to students, staff and faculty through advice and assistance on matters of inclusion, cultural diversity and religious accommodation and public education workshops. Events and forums to highlight key issues for the campus community and respond to concerns of discrimination and harassment were held throughout the year. Ms Baker noted there were a number of different programs offered in various formats, for student staff and leaders as well as professional development seminars. Ms Baker advised members that consultations on resolution assistance entailed advice on university equity-related policies as well as assisting community members in creating inclusive and positive classrooms and gathering spaces. She noted that for the upcoming year her Office would contribute to tri-campus and UTM-specific activities regarding sexual violence, enhancing partnerships with student groups, and conduct a washroom inclusivity project. In response to a member's question, Ms Baker responded that student groups who could be experiencing marginalization were normally identified due to outreach by her office, or could arise from groups who approached the Equity and Diversity Office.

## **7. Assessor's Report**

Assessors advised there was no new business to report.

## **CONSENT AGENDA**

On motion duly moved, seconded, and carried

YOUR COMMITTEE APPROVED

THAT the consent agenda be adopted and that Item 7 - Report of the Previous Meeting, be approved.

## **8. Report on Capital Projects – as at March 31, 2015**

## **9. Report of the Previous Meeting: Report 10 – March 23, 2015**

## **10. Business Arising from the Report of the Previous Meeting**

## **11. Other Business**

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<sup>2</sup> A copy of the presentation is attached as Attachment B.

There were no items of other business.

The Committee moved *IN CAMERA*.

**12. Capital Project: University of Toronto Mississauga Biology Greenhouse – Total Project Cost**

On motion duly moved, seconded, and carried,

YOUR COMMITTEE RECOMMENDS,

THAT the recommendation regarding the University of Toronto Mississauga Biology Greenhouse – Total Project Cost, contained in the memorandum from Mr. Paul Donoghue, Chief Administrative Officer, UTM, dated April 16, 2015, be approved.

The Committee returned to open session.

The Chair thanked members for their contributions as well as the Secretariat and Assessors. He informed members the next meeting of the Committee would be held in fall, 2015 on September 14, 2015 and wished everyone a happy summer.

Professor Saini thanked the Chair and Vice-Chair for their leadership during the year.

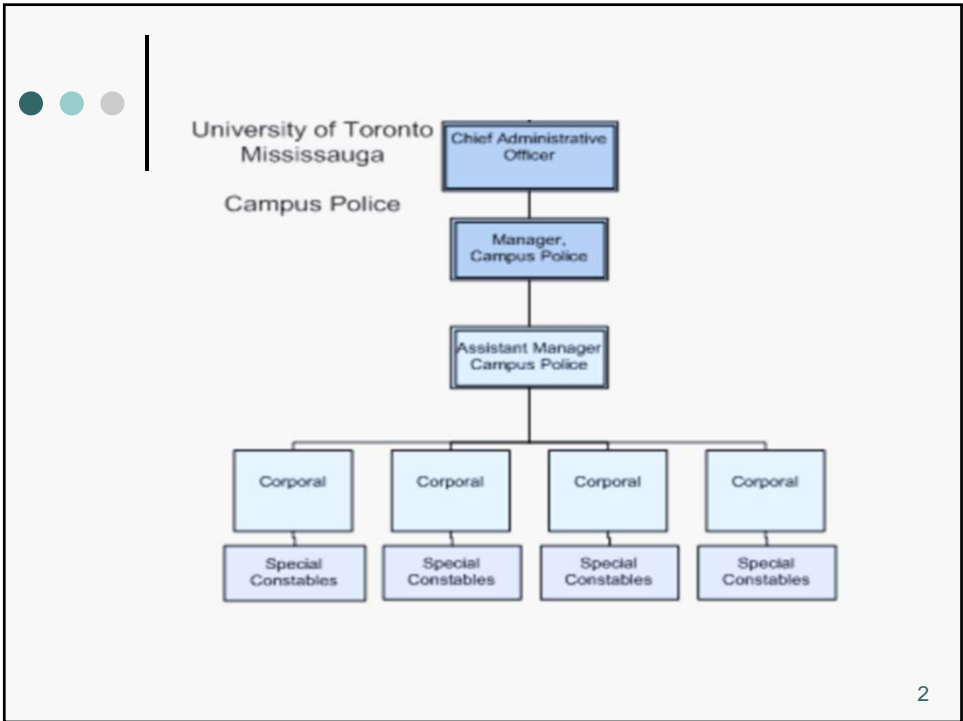
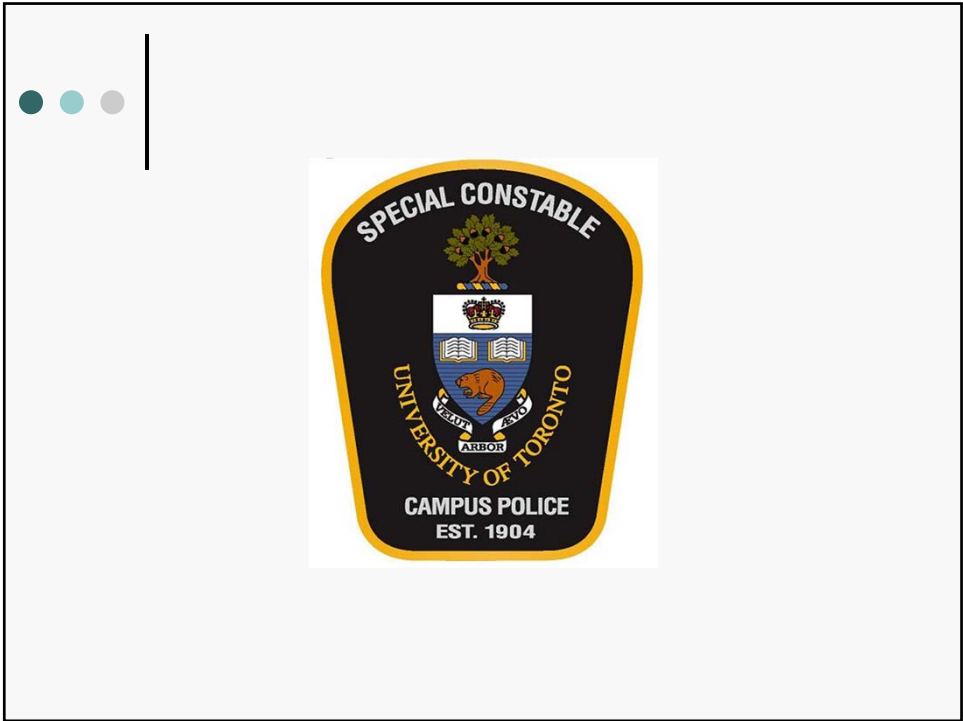
The meeting adjourned at 5:25p.m.

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Secretary  
May 7, 2015

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Chair





## Community Based Policing

- Encourage approachability with our officers
- Emphasis on proactive intervention rather than reactive punitive measures.
- Involved in numerous outreach and liaison programs

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| Incident Types           | 2012       | 2013       | 2014       | 14 vs 13  |
|--------------------------|------------|------------|------------|-----------|
| Break and enter          | 7          | 2          | 2          | 0         |
| Robbery                  | 0          | 0          | 0          | 0         |
| Theft Over \$5000        | 0          | 0          | 1          | 1         |
| Theft Under \$5000       | 107        | 105        | 93         | -12       |
| Theft Bicycles           | 2          | 1          | 2          | 1         |
| Possess stolen property  | 2          | 0          | 0          | 0         |
| Disturb Peace 1          | 9          | 5          | 5          | 0         |
| Indecent Acts            | 1          | 0          | 1          | 1         |
| Mischief/Damage          | 42         | 17         | 30         | 13        |
| Other Offences           | 52         | 53         | 69         | 16        |
| Sexual Assaults          | 2          | 3          | 3          | 0         |
| Assault                  | 3          | 4          | 2          | -2        |
| Impaired Driving         | 0          | 0          | 0          | 0         |
| Criminal Harassment      | 6          | 2          | 4          | 2         |
| Threatening              | 6          | 8          | 5          | -3        |
| Homophobic/Hate Crimes   | 0          | 0          | 1          | 1         |
| Homicide/Sudden Death    | 0          | 0          | 0          | 0         |
| <b>Crime Occurrences</b> | <b>239</b> | <b>200</b> | <b>218</b> | <b>18</b> |

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| Other Activity                  | 2012 | 2013 | 2014 | 14 vs 13 |
|---------------------------------|------|------|------|----------|
| Arrest Warrants                 | 0    | 0    | 0    | 0        |
| Alarms                          | 35   | 26   | 15   | -11      |
| Fire Alarms                     | 25   | 24   | 15   | -9       |
| Assist other police             | 4    | 9    | 5    | -4       |
| Demonstrations/Protests         | 0    | 0    | 0    | 0        |
| Suspicious Persons/Circumstance | 73   | 56   | 69   | 13       |
| Trespasser Charged              | 6    | 3    | 14   | 11       |
| Trespasser Cautioned            | 50   | 56   | 31   | -25      |
| Medical Assistance              | 168  | 163  | 163  | 0        |
| Insecure Premises               | 18   | 11   | 17   | 6        |
| Motor Vehicle Collision         | 28   | 29   | 30   | 1        |
| Mental Health Act               | 19   | 19   | 17   | -2       |
| Attempt Suicide                 | 0    | 2    | 3    | 1        |
| Sudden Death                    | 0    | 0    | 0    | 0        |

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## COMMUNITY INVOLVEMENT

- Common theme – community safety, community outreach, and preventing crimes against persons and property loss
- Safety Audits & Crime Prevention Through Environmental Design

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## Community Safety Office

- Based at St George
- On site facilities at Mississauga & Scarborough campuses
- Offers assistance, support, referrals, consultations and safety planning for students, faculty & Staff
- Model values – intervention, post-intervention, prevention & education

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## Future?

- 2 additional officers
- Cross Jurisdiction
- 6 Building Patrollers 1
- Administrative Assistant
- Assistant Manager in charge of Physical Security Systems

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## Equity & Diversity Office Report 2013-2014

*Nythalah Baker  
Equity & Diversity Officer  
University of Toronto Mississauga*



UTM Campus Affairs Committee

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### Office Overview

The Office provides to students, staff, and faculty:

- Advice and assistance with programs relevant to inclusion, cultural diversity and religious accommodation;
- Public education workshops and professional development seminars to build community awareness and inter-cultural competencies;
- Events, programs and forums which highlight issues important to the campus community;
- Responding to concerns, resolving conflict and managing complaints of discrimination and harassment; and,
- Consultation and advice on policy matters.



UTM Campus Affairs Committee

## Equity-Related Education

- **Student staff and leaders workshops:**
  - Residence Dons
  - Career Centre
  - Peer Health
  - Student Life
  - utmONE
  - Student Clubs
  - UTMSU
- **Professional development seminars and presentations:**
  - Campus Police
  - Office of the Registrar
  - Facilities
  - RAWC
  - New Faculty and New Staff Orientations
  - UTM Business Officers



UTM Campus Affairs Committee

## Programming

- **Awareness-raising events**
  - Trans\* Day of Remembrance interactive displays (November 20)
  - December 6 memorial
  - UTMSU and Toronto Pride events
  - International Day for the Elimination of Racial Discrimination and World Poetry Day (March 21)
- **Forums to gather, exchange ideas, and learn**
  - Interfaith activities (dinners, RDYL)
  - Feminist Lunch Hour
  - Convo Cafés



UTM Campus Affairs Committee

## Consultations and Resolution Assistance

Ensuring that campus members can live, work, learn, and research in an environment free from discrimination and harassment

- Provide advice to staff and faculty on interpreting and implementing university equity-related policies (e.g. religious observances; accommodations for members with disabilities)
- Assist community members in how to create inclusive and positive classrooms and gathering spaces where differences are welcomed and respected



UTM Campus Affairs Committee

## Community Partners

- AccessAbility Resource Centre
- Health & Counselling Centre
- International Education Centre
- Indigenous Centre
- Residence Life
- Student Life
- Tri-campus offices:
  - Anti-Racism & Cultural Diversity Office
  - Community Safety Office
  - Sexual & Gender Diversity Office
  - Sexual Harassment Office
  - Family Care Office
- UTMSU, OUT@UTM, Erindale College African Students Association



UTM Campus Affairs Committee

## Upcoming Year

- Contribute to tri-campus and UTM activities in preventing and responding to sexual violence including membership on Services & Programs Working Group
- Enhance partnerships with student groups and outreach to groups that may be experiencing marginalization (e.g. ECASA, Caribbean Connections, OUT@UTM)
- Conduct Washroom Inclusivity Project and promote features available at UTM
- Continue to respond to campus requests for education, programming, and resolution assistance



UTM Campus Affairs Committee

## Wrapping up

- Conclusion
- Questions

*Contact:*  
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UTM Campus Affairs Committee