



**FOR INFORMATION**

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**TO:** Business Board

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**DATE:** June 9, 2015 for June 18, 2015

**AGENDA ITEM:** 19

**ITEM IDENTIFICATION:**

Category 5, Cost Recovery Ancillary Fees, 2015-2016: submission of a fee for the Faculty of Applied Science and Engineering which was omitted in the March 2, 2015 submission to Business Board.

**JURISDICTIONAL INFORMATION:**

The University's *Policy on Ancillary Fees* makes provision for a Category 5: University Schedule of Cost Recovery Fees.

Under the *Policy* for Category 5, cost recovery fees shown on the schedule may be adjusted annually by administrative authority of the Vice President, University Operations, provided that the adjustments relate to changes in the cost of the materials or services provided. These changes are to be reported annually to the Business Board for information.

Pursuant to Section 5.11 (b) the Business Board has responsibility for academic ancillary fees.

**GOVERNANCE PATH:**

- 1. Business Board (June 18, 2015)**

**PREVIOUS ACTION TAKEN:**

The 2015-16 Category 5 ancillary fees were considered by the Business Board at its March 2, 2015 meeting.

**HIGHLIGHTS:**

The following 2015-16 fee was inadvertently missed from the March 2, 2015 submission to Business Board. It is being reported now for information.

Category 5.6: Faculty of Applied Science and Engineering:

*Lost LEGO Fee at Digital and Embedded Systems Lab. Fee range \$5 to \$600. This is an optional fee.*

In their Digital and Embedded Systems Lab, students are provided with Lego sets for experimentation purposes. Given the high cost of replacing missing Lego pieces, the Faculty proposes to recover the replacement cost from students who have lost or misplaced Lego pieces, Replacement costs range from \$5 per-piece to \$600 for an entire Lego set.

**FINANCIAL IMPLICATIONS:**

This fee is set at a level to cover the cost of the service.

**RECOMMENDATION:**

For information.

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**DOCUMENTATION PROVIDED:**

*2015-16 Category 5 Cost Recovery Ancillary Fees (APSC proposed fee only, Appendix A)*