

UNIVERSITY OF TORONTO

THE GOVERNING COUNCIL

REPORT NUMBER 217 OF THE BUSINESS BOARD

Monday, March 2, 2015

To the Governing Council,
University of Toronto.

Your Board reports that it met on Monday, March 2, 2015 at 5:00 p.m. in the Council Chamber, Simcoe Hall, with the following members present:

Mr. W. John Switzer (Chair)
Ms Jane Pepino (Vice-Chair)
Professor Meric Gertler, President
Professor Cheryl Regehr, Vice-President and
Provost
Professor Scott Mabury, Vice President
University Operations
Ms Sheila Brown, Chief Financial Officer
Professor Angela Hildyard, Vice President,
Human Resources and Equity
Mr. David Norris Bowden
Ms Caitlin Campisi
Mr. Ian Freedman
Ms Sara Gelgor*
Mr. Gary D. Goldberg
Professor Avrum Gotlieb
Mr. Paul Handley
Mr. Arthur Heinmaa
Mr. William Hewitt
Ms Zabeen Hirji*
Mr. Mark Krembil
Ms Nancy Carolyn Lee
Ms Catherine Riddell
Mr. Peter Robinson
Mr. Howard Shearer
Mr. Christopher Thatcher
Mr. Keith Thomas

Mr. Ben Coleman
Mr. Jeff Collins
Ms Christine E. Burke

Mr. Louis Charpentier, Secretary of the
Governing Council
Ms Sheree Drummond, Deputy Secretary of
the Governing Council
Ms Cindy Ferncz-Hammond, Assistant
Secretary of the Governing Council
Mr. David Walders, Secretary

Mr. Andrew Arifuzzaman, Non-Voting Assessor
Ms Christine E. Burke, Non-Voting Assessor
Mr. Paul Donoghue, Non-Voting Assessor
Ms Sally Garner, Non-Voting Assessor
Mr. Malcolm Lawrie, Non-Voting Assessor
Mr. David Palmer, Vice President, University
Advancement
Mr. Ron Swail, Non-Voting Assessor

*Participated by telephone

Regrets:

Professor Edward Iacobucci
Ms Paulette Kennedy
Mr. John Paul Morgan

In Attendance:

Mr. Alexander Iovic, Governor-Elect (graduate student)

Mr. Bob Boekner, Member, Audit Committee

Ms. Elizabeth Cragg, Director, Office of the Vice-President University Operations

Ms Cheryl Gibbs, Special Projects Officer, Office of the Vice-President and Provost

Ms Nadina Jamison, Executive Director, Stakeholder Relations and Strategic Priorities, Office of the President

Mr. Richard Levin, University Registrar

Mr. Thomas McKay, Associate Registrar, Innis College

Ms Kavita Siewrattan, Executive-at-Large, University of Toronto Graduate Students Union

Ms Donna Wall, Director of Financial Aid and Awards, Enrolment Services.

ITEMS 1(a), 1(b) and 2 ARE RECOMMENDED TO THE GOVERNING COUNCIL FOR APPROVAL. ALL OTHER ITEMS ARE REPORTED TO THE GOVERNING COUNCIL FOR INFORMATION.

*Pursuant to section 33(i) of By-Law Number 2,
items 10-15 were considered in camera.*

MAIN THEME – STUDENT FEES AND THE BUDGET

The Chair advised members that the main theme of the meeting was Student Fees and the Budget. He explained that Professors Regehr and Mabury and Ms Garner would offer a presentation on tuition and the budget. He noted that the presentation would address some of the content in the two background reports that had been provided: the *Enrolment Report* and the *Annual Report on Student Financial Support*.

Professors Regehr, Mabury and Ms Garner delivered a presentation¹ which addressed the following main themes:

- The Budget context for 2015
- Enrolment
- Revenue
- University Fund Allocations
- Student Financial Support
- Expenditure Plans

President Gertler then advised members that he and his senior team had been directly involved in the budget process and offered three comments on the budget and student fees:

- The University was fortunate to be experiencing both strong enrolment demand and strong revenue growth. These accomplishments were not universal among universities. At the same time, the University's structural deficit underscored the importance of utilizing diverse revenue sources and focusing on efforts to reduce costs.

¹ For complete presentation, please see: <http://uoft.me/BB2015Mar2B>

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- The strong growth in international student enrolment was an extremely positive development for the University. International students enrich the experience at the University for all students, both inside and outside the classroom. Lobbying at the Provincial Government continued in an effort to open up funding for international PhD students. Providing services for international students to ensure that they have the resources they need to succeed remained a priority for the University.
- The staff and Faculty at the University are outstanding and are instrumental to the success of the institution. Competitive compensation for all staff and Faculty is a key priority of the University. It was hoped that current and future bargaining efforts would build on the successes of recent bargaining efforts.

Members were then invited to ask questions, and did so on a variety of topics. In reply to a member's question regarding the University's preparedness for unforeseen circumstances that could impact the ability to achieve a balanced budget, Professor Mabury replied that he was confident in the overall preparedness of the University. He noted that Deans across all twenty divisions were responsible for considering local conditions and making the best decisions for that division. He also noted that, since the budgets were forecasted five years in advance, most potential circumstances that could effect the budget could be identified in advance and appropriate measures could be taken.

A member asked about divisional initiatives to encourage international student enrolment as well as what initiatives existed to ensure OSAP-eligible students were aware of new application schedules precipitated by per-term billing. Professor Mabury reported that the Provost was in constant contact with the Deans, and this collaborative effort resulted in specific budget allocations to support and attract international students. Turning to the new OSAP application schedules, Mr. Richard Levin confirmed that the University was working with both divisions and with Student Accounts to ensure students had the information required.

In reply to a member's question, Professor Regehr confirmed that the President's three priorities had been, and would continue to be considered when developing the budget. Finally, in response to a question from a member about the target for international student enrolment, Professor Mabury replied that potential future enrolment varied by divisions and, in all cases, were driven by academic priorities.

The Chair then invited Ms. Kavita Siewrattan, Executive-at-Large from the University of Toronto Graduate Students' Union (UTGSU) to address the Board. Ms Siewrattan reported that the UTGSU opposed increases in graduate tuition fees and suggested that the University Administration should form a coalition with the UTGSU to lobby the Federal and Provincial Governments for greater graduate funding. She expressed the opinion that graduate students were not currently receiving adequate funding and encouraged a fair deal with CUPE 3902 Unit 1.

1. Tuition Fees

a) Tuition Fee Schedule for Publicly Funded Programs, 2015-16

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On the recommendation of the Vice-President, University Operations,

YOUR BOARD RECOMMENDED

THAT the Tuition Fee Schedule for Publicly-Funded Programs in 2015-16 as described in *Tuition Fee Schedule for Publicly-Funded Programs 2015-16 (February 11, 2015)* and

THAT the tuition fees in 2015-16 and 2016-17 for the special programs identified in Tables B2 and C2 of Appendices B and C of the aforementioned report be approved.

b) Tuition Fee Schedule for Self-Funded Programs, 2015-16

On the recommendation of the Vice-President, University Operations,

YOUR BOARD RECOMMENDED

THAT the Tuition Fee Schedule for Self-Funded Programs, 2015-16 be approved.

c) Annual Report on Student Financial Support: Report of the Vice-Provost, Students 2013-14

Members received the Vice-Provost's report for information.

d) Enrolment Report, 2014-15

Members received the Enrolment Report for information.

2. Budget Report 2015-16 and Long Range Budget Guidelines 2015-16 to 2019-20

On the recommendation of the Vice-President, University Operations,

YOUR BOARD RECOMMENDED

THAT the Business Board Concur with the prospective recommendation of the Academic Board,

THAT the *Budget Report 2015-16* be approved, and

THAT the *Long Range Budget Guidelines 2015-16 to 2019-20* be approved in principal

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3. Academic Incidental Fees

In reply to a question from a member as to whether academic incidental fees would be reviewed on a three year basis, Ms Garner replied that there was no evidence that this was needed at present. Since these fees were very closely monitored, any irregularities could be readily identified.

a) Category 6, Administrative User Fees and Fines, 2015-16

On motion duly moved, seconded and carried,

IT WAS RESOLVED

THAT the fees listed in Appendix A of the Report entitled *Category 6, Administrative User Fees and Fines, 2015-16* be added to the Administrative User Fees and Fines Schedule for 2015-16.

THAT the fees listed in Appendix B of the Report entitled *Category 6, Administrative User Fees and Fines, 2015-16* be removed from the Administrative User Fees and Fines Schedule for 2015-16.

b) Category 5 Cost-Recovery Ancillary Fees, 2015-16 and Category 6, Administrative User Fees and Fines, 2015-16

The Report was received by the Board for information.

OTHER REPORTS

4. Capital Projects Reports

a) Capital Projects and Real Estate: Annual Review to February 28, 2015

Mr. Lawrie presented the Annual Review², which addressed the following main points:

- Key metrics regarding capital projects
- Highlighted projects – In Design
- Highlighted projects – under construction
- Highlighted projects – completed and occupied
- Design Review Committee Revitalization
- St. George Campus – Relationship with the City of Toronto.

² Presentation to follow.

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b) Deferred Maintenance: Annual Report , 2014

Mr. Swail presented the annual report³, which addressed the Facility Condition Index as well as current and future maintenance priorities on the St. George Campus.

In reply to a question from the Vice-Chair, Mr Swail responded that issues concerning accessibility were not reflected in the priorities metrics. Due to the significance of accessibility initiatives, they were taken into account separately from a funding perspective. Professor Mabury also noted that accessibility matters were captured during renovation projects.

c) Capital Projects Report to January 31, 2015

- i.** Capital Projects – *Occupied as at January 31, 2015*
- ii.** Capital Projects – *Under Construction as at January 31, 2015*

Members received the report for information.

5. Reports of the Administrative Assessors

The administrative assessors indicated that there we no items to report in open session.

OPEN SESSION CONSENT AGENDA

On a motion duly moved, seconded, and carried

YOUR BOARD APPROVED

THAT the consent agenda be adopted.

6. Report of the Previous Meeting – Report Number 216 – January 26, 2015

Members received report number 216 from the meeting of January 26, 2015.

7. Business Arising from the report of the Previous meeting

There was no business arising from the report of the previous meeting.

8. Status Report on Debt to February 28, 2015

³ For presentation, please see: <http://uoft.me/BB2015Mar2A>

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CLOSING ADMINISTRATIVE MATTERS

9. Date of Next Meeting: Tuesday, April 7, 2015

The Chair reminded members that the date of the next meeting was Tuesday, April 7, 2015 at 5:00 p.m.

THE BOARD MOVED *IN CAMERA*

10. *In Camera* Reports of the Administrative Assessors

Members received reports regarding a real estate transaction as well as on ongoing collective bargaining initiatives.

11. Capital Project: University of Toronto Mississauga Parking Deck Expansion – Execution of Project

On motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the recommendation regarding the University of Toronto Mississauga Parking Deck Expansion contained in the memorandum from Professor Scott Mabury, Vice-President University Operations, dated February 19, 2015 be approved.

12. Capital Project: Highland Hall Renovation and Expansion of the R-Wing – Execution Of the Project

On motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the recommendation regarding the Highland Hall renovation and R-Wing expansion contained in the memorandum by Prof. Scott Mabury, dated February 13, 2015 be approved.

13. Report of the Business Board Striking Committee: Special Meeting

On motion duly moved, seconded and carried

IT WAS RESOLVED

THAT the memorandum from Mr. John Switzer, Chair of the Business Board, dated February 20, 2015, be approved.

14. Collective Agreement: University of Toronto and CUPE 3261 (Full-Time & Part-Time)

The Collective Agreement was received by the Board for information.

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15. Report on Gifts and Pledges over \$250,000, November 1, 2014 to January 31, 2015

The Report was received by the Board for information.

The Board returned to open session.

The meeting adjourned at 8:05 p.m.

Secretary

Chair

March 3, 2015