



## **Voting Instructions for the 2015 UTSC Campus Affairs Committee Election Administrative Staff**

For the purposes of the UTSC Campus Affairs Committee election, Administrative Staff means the employees of the University, University College, the Constituent Colleges, and the Federated Universities who are not members of the Teaching Staff, and who hold their major appointment at the University of Toronto Scarborough.

Please read the instructions and the candidates' statements provided below before voting.

### **A. Paper Ballots**

1. Administrative staff who do not have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) are eligible to vote in the Administrative Staff UTSC Campus Affairs Committee election using a paper ballot; they cannot vote online.
2. Paper ballots were mailed by the Office of the Governing Council on February 2, 2015.
3. Ballots must be returned to the Office of the UTSC Campus Council, c/o Room BV 502, Bladen Wing, by 5:00 p.m. on Friday, February 20, 2015. Ballots received after this time will be invalid.

### **B. Online Voting**

1. All Administrative Staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=LDG7>

2. **Voting commences at 9:00 a.m. on Monday, February 9, 2015, and concludes on Friday, February 20, 2015 at 5:00 p.m.**
3. You may vote for up to three (3) candidates out of the six (6) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth<sup>1</sup>.
5. Verification of your eligibility to vote in the administrative staff election will be determined by records provided by the HRIS.
6. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
7. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
8. After your vote is registered, you cannot access the ballot a second time.

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<sup>1</sup> Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

## **Voting Instructions for the 2015 UTSC Campus Affairs Committee Election Administrative Staff (cont'd)**

### **Candidates' Statements**

#### **Ms Janet Blakely**

I have been working at the University for over 33 years. I began working for the University at the St. George campus before moving to UTSC 10 years ago. Currently, I work in the Department of Physical and Environmental Sciences as the Undergraduate Assistant. I believe that getting involved in various aspects of campus life will enhance all our lives making it a better place to live, work and learn. If you vote for me I will listen to you and promise to bring forward your concerns, ideas and issues to the table.

#### **Ms Erin Bradford**

Erin Bradford is a Personal Counsellor and Team Leader for the Counselling Team at the UTSC Health & Wellness Centre, where she has worked since 2008. Erin has served on the Campus Affairs Committee for the past 2 years. Her interest in continuing her role stems from her ongoing commitment to the health and wellbeing of all members of our campus, and her desire to ensure student needs are met via thoughtful and effective collaboration between students, staff, faculty and community members. Erin is excited to bring her unique perspective as a personal counsellor to this forum.

#### **Ms Ludmila Elias**

As a Business Officer at the Food Partnerships Department and USWA Stewart, I am involved in different aspects of the Campus life, and I met a lot of people during my first year in Scarborough. I immigrated to Canada from Belarus in 1996, I work for U of T almost 14 years, and I am also Certified Management Accountant. I love Scarborough Campus and our great growing team. I believe and hope that my accounting and administrative work experience together with my determination, optimism and positive attitude will be of value to the UTSC Campus Affairs Committee.

#### **Ms Adriana Koufis**

As a deeply committed employee and active member of the UTSC community, I, Adriana Koufis, would appreciate your consideration for staff vacancy on the UTSC Campus Affairs Committee. With decades of experience in budgeting, financial analysis and business management in a number of departments at UTSC and St. George, I bring a breadth of experience working with UofT committees (UTSC Council, Food Users Committee and Advisory Committee to Prof. Angela Hildyard) and a positive vibrant attitude. As a dedicated employee and mother to three UTSC students, I'm passionate about constant improvement for staff and students alike. Please honour me with your vote.

#### **Ms Bobbi McFarlane**

Please allow me to put my name forth, for a role in Campus Affairs; a chance to be involved with matters of student/campus life in an organization I hold so dear. The idea of serving on such a cabinet, with staff, students and members of the community, would be an honour and a privilege, an exceptionally important opportunity. I was first a student on this Campus, then an Alumna, and moved on to be a proud employee. Now I humbly ask for your vote today, to play a part on the Campus Affairs Committee at UTSC.

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Administrative Staff (cont'd)**

**Ms Tammy Tennisco**

As your current 2014 Campus Affairs Committee Representative, I have had the opportunity to interact with numerous departments, faculties, and students, approving budgets, managing key partnerships and building relationships within the community in which we live, work and play. As your 2015 re-elected Campus Affairs Committee these experience will continue to allow me to be an objective member to ensure quality of staff, student and campus life; to monitor, review and make recommendations concerning a broad range of planning issues and priorities, and for the use of campus resources while supporting the University's mission, vision, strategies and objectives.

If you are ready to vote, click here:

<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=LDG7>

Thank you for participating in this UTSC Campus Affairs Committee Election