



## **Voting Instructions for the 2015 UTSC Campus Council Election Administrative Staff**

For the purposes of the UTSC Campus Council election, Administrative Staff means the employees of the University, University College, the Constituent Colleges, and the Federated Universities who are not members of the Teaching Staff, and who hold their major appointment at the University of Toronto Scarborough.

Please read the instructions and the candidates' statements provided below before voting.

### **A. Paper Ballots**

1. Administrative staff who do not have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) are eligible to vote in the Administrative Staff UTSC Campus Council election using a paper ballot; they cannot vote online.
2. Paper ballots were mailed by the Office of the Governing Council on February 2, 2015.
3. Ballots must be returned to the Office of the UTSC Campus Council, c/o Room BV 502, Bladen Wing, by 5:00 p.m. on Friday, February 20, 2015. Ballots received after this time will be invalid.

### **B. Online Voting**

1. Administrative staff who have an email account within the utoronto.ca domain registered in the Human Resources Information System (HRIS) must vote on-line at the website listed below.

<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=FLSW>

2. **Voting commences at 9:00 a.m. on Monday, February 9, 2015, and concludes on Friday, February 20, 2015 at 5:00 p.m.**
3. You may vote for up to two (2) candidates out of the four (4) candidates.
4. To access the on-line ballot, you must enter your personnel number and date of birth<sup>1</sup>.
5. Verification of your eligibility to vote in the Administrative Staff election will be determined by records provided by the HRIS.
6. Once you have accessed the ballot, you **MUST** cast your vote. If you log-on and then exit the ballot without voting, you will not be able to re-access the ballot.
7. If you do not select a candidate, a warning message will inform you that a selection has not been made. If you choose to cast a blank vote, the ballot will be accepted as submitted.
8. After your vote is registered, you cannot access the ballot a second time.

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<sup>1</sup> Please note that your personnel number and your vote are stored separately in order to protect confidentiality.

**Voting Instructions for the 2015 UTSC Campus Council Election  
Administrative Staff (cont'd)**

**Candidates' Statements**

**Ms Nina Adamo**

I have lived and worked in Scarborough for over 25 years. Working at the University for over 2 years and with a Federal Member of Parliament in Scarborough for over 17 years, I understand the needs of the community and its residents. I have worked with Governing bodies in the Public school system for many years. As the Chair of the Catholic Advisory Council at Our Lady of Wisdom Elementary School for 17 years and the Chair of CSAC at Senator O'Connor College Catholic School for 2 years, I feel that I have the experience that will enable me to make positive contributions to the UTSC Campus Council.

**Ms Kathy Fellowes**

My name is Kathy Fellowes. I am an Academic & Learning Strategist with the Academic Advising & Career Centre (AA&CC). I have 25 years of dedicated service at U of T, the last twelve at UTSC. Currently I am in my second term in a leadership role serving as the Chair of the Academic Affairs Committee. I am also a member of the Campus Affairs and the Agenda Planning Committees. I have nine years of UTSC governance experience in which I have worked closely with the UTSC Executive team. It would be my honour to continue to represent the Administrative Staff on Campus Council.

**Mr. Jordan MacQuarrie**

As a former student and long standing employee of U of T I would love to utilize my experience to help shape its future. I'm passionate about this university and its wonderful community and look forward to contributing in a new way.

**Mr. Scott McRoberts**

Scott McRoberts serves as the Director of Athletics and Recreation and sessional instructor in Health Sciences, at UTSC. He has experience in business development, strategic planning, project management, governance, lecturing, consulting and working with various organizations at the highest levels. He has been directly involved with the planning, building and management of TPASC and the upcoming 2015 Games. In addition to overseeing a range of programs for students, staff and faculty at UTSC, Scott is focused on creating engagement opportunities for students. Scott has a passion for community building, physical literacy development, youth engagement, and research initiatives around sport and physical activity. [www.scottmcroberts.ca](http://www.scottmcroberts.ca)

If you are ready to vote, click here:

<https://elections.governingcouncil.utoronto.ca/surveyviewer2/index.php?surveyID=FLSW>

Thank you for participating in this UTSC Campus Council Election