



**REVISED**

THE GOVERNING COUNCIL

**BUSINESS BOARD**

**Monday, January 19, 2004 at 5:00 p.m.**

Council Chamber, Simcoe Hall

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**(Cover)**  
**AGENDA**

*Note: Pursuant to section 33(i) of By-Law Number 2,  
the meeting will begin in camera to consider a proposal  
that item 1 be considered in camera and item 2 be considered in closed session.*

1. **Property Matter** (Confidential documentation to follow for members only)
2. **Closed Session Reports** (oral reports)
3. **Reports of Previous Meetings** (5:40 p.m.)
  - (a) [Report Number 129 - November 10, 2003\\*](#)
  - (b) [Report Number 130 – November 27, 2003\\*](#)
4. **Business Arising from the Reports of the Previous Meetings**
5. **Financial Situation of the University: Background Briefing, Part III, Pension Funds** (oral report; 5:45 p.m.)
6. **Pension Funding Strategy** (6:00 p.m.)\* ([Cover](#))([Item](#))

Be It Resolved

THAT the proposed Pension Funding Strategy contained in the nine recommendations in Ms Brown's memorandum to the Business Board dated December 17, 2003, be approved.

7. Investments: Performance Benchmarks (6:15 p.m.)\*

Be It Resolved

THAT the proposed revised Schedule “C” to the Amended and Restated UTAM Service and Personnel Agreement between the Governing Council of the University of Toronto and the University of Toronto Asset Management Corporation, containing the performance benchmarks for the Long Term Capital Appreciation Pool, the Pension Fund Master Trust and the Expendable Funds Investment Pool, a copy of which is attached to Ms Brown’s memorandum of January 8, 2004 as attachment 1, be approved.

8. **Health and Safety Policy: Revision** (6:30 p.m.)\*(Cover)(Policy)(Old Policy)

Be It Recommended to the Governing Council

THAT the proposed revised Health and Safety Policy be approved, replacing the policy approved by the Governing Council on June 23, 1993.

9. **Capital Projects:** (6:35 p.m.)

(a) Capital Projects Report (for information)

Continued . . . / 3

9. Capital Projects (Cont'd)

(b) University of Toronto at Mississauga: Wellness Centre

Be It Resolved

THAT the Vice-President – Business Affairs be authorized be to expend up to \$24,500,000 for the design and construction of the Wellness Centre at UTM with funding as follows:

- (i) A capped contribution of \$7,000,000 from the University of Toronto, in the form of borrowing to be repaid from the University's operating funds, for the 50 cent match on each dollar raised through the student fee,
- (ii) A one-time-only contribution of \$1,000,000 from the University of Toronto at Mississauga,
- (iii) A \$500,000 contribution to be secured from fund raising at the University of Toronto at Mississauga, and
- (iv) A mortgage to be amortized over a period of approximately 25 years for \$16,000,000, with payments forthcoming from the planned student fee income. Student fee income will continue until such time as the mortgage is fully paid.

(c) University of Toronto at Scarborough: Science Laboratory Upgrades, Phase I

Be It Resolved

THAT the Vice-President –Business Affairs be authorized:

- (i) to execute the proposed Science Laboratory Upgrades at UTSC at a cost not to exceed \$4,300,000 with the funding sources as follows:
  - a. \$1,830,000 allocation from the Provincial Government (*Previously SuperBuild 2002*); and
  - b. \$2,470,000 mortgage to be repaid from UTSC Enrolment Growth Funds over a period of 20 years.
- (ii) to arrange such interim and long-term financing as required from either internal or external sources.

Continued, . . . / 4

9. **Capital Projects** (Cont'd)

(d) **University College: Morrison Hall** ([Cover](#))([Appendix 1](#))([Appendix 2](#))

Be It Resolved

Subject to Governing Council approval of the proposal to increase the cost and revise the sources of funding for the project, and

Subject to the understanding that the rates of the University College residence ancillary operation are increased sufficiently to ensure that the operation continues to recover its own costs.

THAT the Vice-President –Business Affairs be authorized:

- to execute the revised University College Residence project at a cost not to exceed \$28,000,000 with the funding sources as follows:
  - (i) \$10,000,000 from donations received and pledged from externally secured contributions;
  - (ii) \$1,500,000 to be secured from additional external fund-raising by University College;
  - (iii) \$1,485,000 contribution from the UC residence ancillary;
  - (iv) \$800,000 contribution from the UC food service ancillary;
  - (v) \$50,000 allocation from the University Investment Infrastructure Fund in support of space for the Drama Program; and
  - (vi) A mortgage to be amortized over a period of 25 years in the amount of \$14,165,000 with payments forthcoming from residence revenues and the UC ancillary.
- to arrange such interim and long-term financing as required from either internal or external sources.

10. [Financial Forecast](#) (for information; 7:05 p.m.)\*

11. **Other Item for Approval (Consent item) - University of Toronto Innovations Foundation - Annual Report and Financial Statements, 2002-03 (arising from Report Number 71 of the Audit Committee - November 26, 2003)**  
(7:20 p.m.)\* ([Cover](#))([Item](#))

Be It Resolved:

THAT the annual report and financial statements of the University of Toronto Innovations Foundation for the year ended April 30th, 2003, copies of which are attached to Report Number 71 of the Audit Committee as Appendix "A", be accepted.

12. Other Reports for Information (Consent items)

- (a) **Vice-President, Research and Associate Provost: Annual Report, 2002 – 2003 and Plan for 2003-04** (Report distributed with the November 10, 2003 agenda package)
- (b) **[Environmental Protection Policy: Annual Report on Implementation](#)\***
- (c) **Report on Gifts and Pledges over \$250,000, August 1 to October 31, 2003\***
- (d) **Report Number 71 of the Audit Committee - November 26, 2003 – Items for information\***

13. Reports of the Administrative Assessors

14. Date of Next Meeting - Monday, March 1, 2004

15. Other Business

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\* Documentation attached.

**N.B. Consent items.** With respect to the consent items on the agenda, item 11 (Other Item for Approval) and item 12 (Other Reports for Information):

- Members with questions about the items are invited to call or e-mail the contact person named on the cover sheet well before the Board meeting.

For any questions concerning item 12(a), Report of the Vice-President, Research and Associate Provost, members are invited to contact Dr. John Challis at 416-978-4984 or [j.challis@utoronto.ca](mailto:j.challis@utoronto.ca).

For any questions concerning item 12(d), Report Number 71 of the Audit Committee, members are invited to contact the following officers:

- Innovations Foundation Annual Report: Dr. Peter Munsche, Assistant Vice-President, Technology Transfer, at 416-978-6063 or e-mail [peter.munsche@utoronto.ca](mailto:peter.munsche@utoronto.ca).
- Internal Audit Department Semi-Annual Report: Mr. Mark Britt at 416-978-6660 or e-mail [mark.britt@utoronto.ca](mailto:mark.britt@utoronto.ca)
- Other items: Ms Sheila Brown, Acting Chief Financial Officer, at 416-978-2065 or e-mail [sheila.brown@utoronto.ca](mailto:sheila.brown@utoronto.ca).
- Members with concerns who would like an item to be considered individually by the Board are invited to notify the Board's Secretary, Mr. Neil Dobbs, as soon as possible at 416-978-8425 or e-mail [neil.dobbs@utoronto.ca](mailto:neil.dobbs@utoronto.ca).